MINUTES
GEAUGA COUNTY EDUCATIONAL SERVICE CENTER
DECEMBER 8, 2011 7:00 P.M.

The Geauga County Educational Service Center board met on December 8, 2011, 7:00 p.m., at the offices of the board for the purpose of conducting their regular business meeting. Members present were: Mrs. Jeffery, Mr. Battles, Mr. Burnett, Mr. Gilson and Mrs. Koster. Visitors: Mrs. Cavanaugh, Mrs. Gilson, Mrs. Battles, Mrs. Galemmo, Mr. Jeffery and Mr. Koster.

MOTION:
Mrs. Jeffery moved and Mr. Gilson seconded the motion to approve the agenda and addendum with addition to new business approving payment for new board member to attend meeting. Mrs. Cavanaugh to attend New Board Member Academy, Independence, January 14 & 15, 2012, registration fee $190.00. Vote: Mrs. Jeffery, yes; Mr. Gilson, yes; Mr. Battles, yes; Mr. Burnett, yes; and Mrs. Koster, yes. Motion carried.

MOTION:
Mr. Burnett moved and Mr. Battles seconded the motion to approve the minutes as written from November 16, 2011. Vote: Mr. Burnett, yes; Mr. Battles, yes; Mrs. Jeffery, yes; Mr. Gilson, yes; and Mrs. Koster, yes. Motion carried.

MOTION:
Mr. Battles moved and Mrs. Jeffery seconded the motion to approve the treasurer's report as listed below:

1) November financial statement.
2) November warrants written.
3) November investments.
4) December invoices payable.

Vote: Mr. Battles, yes; Mrs. Jeffery, yes; Mr. Burnett, yes; Mr. Gilson, yes; and Mrs. Koster, yes. Motion carried.

Mr. Galemmo discussed the following:

1) Cleveland Foundation Grant - $40,000.00.
2) P-16.
3) Shared Services – task force with townships.
4) Ledgemont Schools financial status.

MOTION:
Mrs. Jeffery moved and Mr. Battles seconded the motion to approve personnel items as listed:

1) Professional meeting requests for attendance:

April Siegel-Green, Director of Exceptional Children, to attend Ashland Leadership Academy Seminars, Cuyahoga Falls, Jan, Feb and March, 2012, total approx. cost: $1,825.00. Paid by the Chardon Local Schools.

Dana Jancik, STARS Coordinator, to attend Speech Supervisory Network Meeting, Columbus, Dec. 8, total approx. cost: $150.00.

Suzanne Allen, School Improvement Director, to attend Northeast Ohio Talent Summit, Warrensville Hts., Dec. 16, total approx. cost: $35.00.

Julie Ramos, School Improvement Coordinator, to attend Ohio Model Schools Conference, Columbus, Feb 1 & 2, total approx. cost: $863.25.

2) Bus driver for approval to drive in the Geauga County Schools during the 2011-2012 school year:

Chardon – Richard Vyse

3) Motion to adopt the attached job description for Assistant Superintendent of the Geauga County Educational Service Center.

4) Motion to appoint Suzanne Allen as Assistant Superintendent of the Geauga County Educational Service Center for the remainder of the 2011-2012 school year. No change in current pay or days worked.

5) Motion to approve parental/FMLA leave for Brienne Miller, effective approximately Feb. 10, 2011. Copy attached.

Vote: Mrs. Jeffery, yes; Mr. Battles, yes; Mr. Burnett, yes; Mr. Gilson, yes; and Mrs. Koster, yes. Motion carried.

Mrs. Jeffery and Mr. Gilson shared information from the AESA Convention recently attended on behalf of our board in Colorado.

MOTION:
Mr. Battles moved and Mr. Gilson seconded the motion to approve the following new business items:

1) Approve attached list of substitute teachers for November 2011.

2) Appoint Mr. Burnett as President Pro-tem for the January 2012 Organizational meeting.

3) Approve Treasurer and Superintendent Bonds for 2012 with Pease Kerr Insurance.

   Treasurer - $75,000.00 - $300.00 Premium
   Superintendent - $30,000.00 - $105.00 Premium

4) Approve change in Section 457(b) Deferred Compensation plan. This change must be in our plan by December 31, 2011. This change is needed for the Geauga County ESC to remain in compliance with our current 457(b) deferred compensation plan. The language change is to allow non spousal beneficiary rollovers. Resolution attached.

Vote: Mr. Battles, yes; Mr. Gilson, yes; Mr. Burnett, yes; Mrs. Jeffery, yes; and Mrs. Koster, yes. Motion carried.

MOTION:
Mr. Burnett moved and Mr. Gilson seconded the motion to approve resolution of appreciation to Mrs. Lois Jeffery for her years of service to the Geauga County Educational Service Center and the children of Geauga County. Vote: Mr. Burnett, yes; Mr. Gilson, yes; Mr. Battles, yes; Mrs. Jeffery, yes; and Mrs. Koster, yes. Motion carried.

Next board meeting – January 17, 2012, Organizational and Regular business meeting to follow.

MOTION:
Mrs. Jeffery moved and Mr. Battles seconded the motion to adjourn the meeting at 8:10 p.m. Vote: Unanimous approval. Motion carried.