MINUTES
GEAUGA COUNTY EDUCATIONAL SERVICE CENTER
NOVEMBER 16, 2011 7:00 P.M.

The Geauga County Educational Service Center board met on November 16, 2011, 7:00 p.m., at the offices of the board for the purpose of conducting their regular business meeting. Members present were: Mrs. Jeffery, Mr. Gilson, Mr. Battles, Mr. Burnett and Mrs. Koster. Visitor: Bonnie Cavanaugh.

MOTION:
Mr. Burnett moved and Mr. Battles seconded the motion to approve the agenda and addendum as presented. Vote: Mr. Burnett, yes; Mr. Battles, yes; Mrs. Jeffery, yes; Mr. Gilson, yes; and Mrs. Koster, yes. Motion carried.

MOTION:
Mrs. Jeffery moved and Mr. Battles seconded the motion to approve the minutes from October, 20, 2011, as written. Vote: Mrs. Jeffery, yes; Mr. Battles, yes; Mr. Burnett, yes; Mr. Gilson, yes; and Mrs. Koster, yes. Motion carried.

MOTION:
Mrs. Jeffery moved and Mr. Gilson seconded the motion to approve the treasurer's report as listed below:

1) October financial statement.
2) October warrants written.
3) October investments.
4) November invoices payable.
5) Approve Ohio Rehabilitation Services Grant, effective 1/1/2012 through 9/30/2012. Grant amount - $422,719.77, Fund #599-9012.

Vote: Mrs. Jeffery, yes; Mr. Gilson, yes; Mr. Burnett, yes; Mr. Battles, yes; and Mrs. Koster, yes. Motion carried.

Mrs. Bonnie Cavanaugh addressed the board regarding her upcoming term on the Geauga County Educational Service Center board.

Mr. Galemmo discussed the following:

1) OSBA Capital Conference.
2) Share services.
3) P-16

Mrs. Jeffery reported to the board on her attendance at the Capital Conference.

MOTION:
Mr. Gilson moved and Mr. Burnett seconded the motion to approve the personnel items as listed below:

1) Approval of professional meeting requests as follows:

Karen Lackey, Social Worker, to attend Sleep Deprivation, Autism and ADHD, Independence, Oct. 21, total approx. cost: $110.00.

Michelle Pavsek and Karrie Campbell, Educational Assistants, to attend Child Abuse Training, Chardon, Nov. 5, total approx. cost: $70.00.

Karrie Campbell, Educational Assistant, to attend First Aide Training, Lake County, Nov. 11, total approx. cost: $35.00.

Sheldon Firem, School Psychologist, to attend Psychopharmacology, Youngstown, Dec. 6, total approx. cost: $80.00.

Heather McClellan and Rebecca DePreta, Teachers, to attend Instructional Mentoring, Akron, Nov. 1, total approx. cost: $200.00.

Gail Weber, Educational Assistant, to attend Therapeutic Interviewing, Cuyahoga County, Nov. 17 & 18, total approx. cost: $85.00.

Janine Ricketts, Occupational Therapist, to attend ADHA and Processing Disorders, Youngstown, Dec. 9, total approx. cost: $290.00.

Angela Pealer, Intervention Specialist, Karrie Campbell, Educational Assistant, to attend Crisis Prevention Institute Training, Chardon, Nov. 3, total approx. cost: $50.00.

Brad Bowser, Teacher, to attend Historical Thinking for the Common Core, Cuyahoga County, Nov. 17, Feb. 2, and March 27, 2012, total approx. cost: $300.00.

Heather Dodd, Transition Coordinator, to attend Bridges to Transition, Geneva, Nov. 4, total approx. cost: $50.00.

2) Bus driver to be approved to drive in the Geauga County Schools during the 2011-2012 school year:
Chardon Schools – Angie Clark

3) New Employee:

Michelle Szastak, Vision Services Coordinator
One year contract, effective Nov. 16, 2011 through July 31, 2012
MA Step 4, 190 days pro-rated – 141 days
Salary - $33,400.08, all benefits included.

4) Family leave request from Jaina Gandolfi, effective October 28, 2011. Attached.

Vote: Mr. Gilson, yes; Mr. Burnett, yes; Mrs. Jeffery, yes; Mr. Battles, yes; and Mrs. Koster, yes. Motion carried.

MOTION:
Mr. Battles moved and Mr. Burnett seconded the motion to approve the substitute list of teachers for the months of October and November, 2011. Attached. Vote: Mr. Battles, yes; Mr. Burnett, yes; Mrs. Jeffery, yes; Mr. Gilson, yes and Mrs. Koster, yes. Motion carried.

MOTION:
Mr. Battles moved and Mrs. Jeffery seconded the motion to approve the second reading of the new/revised/replacement policies listed below for board adoption.

<u>Second and Final Reading</u>

Admin 1422.02	Nondiscrimination Based on Genetic Info
Admin 1432	Sick Leave
Admin 1460	Physical Examination
Admin 1461	Unrequested Leave/Fitness for Duty
Prof Staff 3122.02	Nondiscrimination Based on Genetic Info
Prof Staff 3160	Physical Examination
Prof Staff 3161	Unrequested Leave/Fitness for Duty
Class Staff 4122.02	Nondiscrimination Based on Genetic Info
Class Staff 4160	Physical Examination
Class Staff 4161	Unrequested Leave/Fitness for Duty

Rejected

Finances 6530	Payment of Accrued/Unused Vacation Leave

Tabled

Admin 1623	Section 504/ADA Disability Discrimination
Program 2260.1	Section 504/ADA Disability Discrimination
Pro Staff 3123	Section 504/ADA Disability Discrimination
Class Staff 4123	Section 504/ADA Disability Discrimination
Operations 8210	School Calendar
Students 5330	Medications
Relations 9160	Public Attendance at School Events

Vote: Mr. Battles, yes; Mrs. Jeffery, yes; Mr. Burnett, yes; Mr. Gilson, yes; and Mrs. Koster, yes. Motion carried.

Next board meeting – December 8, 7:00 p.m.

MOTION:
Mr. Gilson moved and Mr. Battles seconded the motion to adjourn the meeting at 8:25 p.m. Vote: Unanimous approval. Motion carried.

GEAUGA COUNTY
EDUCATIONAL SERVICE CENTER
470 Center St., Bldg. #2, Chardon, OH 44024

Friday November 4, 2011

Dear Mr. Matthew Galemmo & Board Members,

I would like to request 12 weeks family medical leave/maternity leave for the premature birth of my son, starting on Oct. 28, 2011. I would like to use 23.75 paid sick days, 3 paid personal days and 3.25 unpaid sick days for the first 6 weeks (30 days) maternity leave. At the culmination of the first 30 days, I would like to use unpaid intermittent FMLA leave for the remaining 30 allowable days. I will provide a calendar and schedule to my supervisor so as to relieve any burden created. Thank you for your consideration.

Sincerely,

Jaina Gandolfi

GCESC Vocational Director

OCTOBER 2011 SUBSTITUTES

First Name	Last Name	Cert	Expire
Kim	Albers	S-T Sub Gen. Educ.	2012
Heather	Baumgartner	S-T Sub Gen. Educ.	2012
Preston	Beck	5 Yr. L-T 7-12 Integ. Lang Arts	2013
Jennifer	Blazey	4 Yr. K-12 Music	2015
Debbie	Brooks	2 Yr Prov K-12 Visual Arts	2013
Lisa	Bruening	4 yr P-3	2015
Linda	Brunner	K-12 Art, LD/BD	Perm
Christine	Brzozowski	Perm 7-12 English, French	Perm
Rae	Burke	S-T Sub Gen. Educ.	2012
Amanda	Carrigan	L-T 4-9 Sci, Lang. Arts	2012
Catherine	Ceraolo	S-T Sub Gen. Educ.	2012
Amy	Cohn	4 Yr. K-12 Mild/Mod	2015
Lisa	Cowoski	5 Yr. P-3, K-12 DH	2012
Kellen	Creagh	S-T Sub Gen. Educ.	2012
Elizabeth	Cross	L-T Sub 7-12 Integ. Lang Arts	2012
Mary	DeFoy	L-T 4-12 Integ. Bus & P-3	2012
Jennifer	Fedor	S-T Sub Gen. Educ.	2012
Rachel	Frisby	2 Yr.Prov.7-12 Integ SS, K-12 Rdg	2013
Samantha	Fulgenzi	L-T Sub K-12 Mild/Mod	2012
Gina	Gastaldo	S-T Sub Gen. Educ.	2012
Megan	Glavic	L-T Sub 7-12 Integ. Sci	2012
Melissa	Goshe	2 Yr. Prov. 7-12 Integ. Sci	2013
Heather	Greceo	4 Yr. P-3	2015
Kim	Hauser	4 Yr. P-3, K-12 Rdg	2015
Stephanie	Hribar	2 Yr. Prov. 7-12 Integ. SS	2012
Joan Thoma-	Huff	L-T P-3 & 4-5	2012
Vanessa	Jakse	2 Yr. Prov. 7-12 Hist, Lang Arts	2012
Jeffrey	Javorek	S-T Sub Gen. Educ.	2012
Nancy	Kautzman	L-T P-3, 4-5 general	2012
Mia	Kovalsky	Educ Aide-ESEA	2015
Ann	Loe	5 Yr Prof 4-9 Lang Arts SS, Rdg	2015
Brittany	Lubbe	2 Yr. Prov. P-3, K-12 Rdg	2012
Thomas	Mental	7-12 PE, Health, Hist	Perm
Lindsay	Montague	5 Yr. Prof. P-3	2015
Jamie	Moone	4 Yr. 7-12 Integ. Sci, Life Sci	2015
Mary	Newcomb	L-T 4-9 Sci	2012
Julia	Nyegard	S-T Sub Gen. Educ.	2012
Megann	Nyman	L-T Sub P-3, 4&5	2012
David	Petersen	4 Yr 7-12 Integ. SS	2015
Susanne	Pochedly	4-9 Math,Sci, 7-12 Life Sci	2013
Ashley	Poole	L-T Sub P-12 Music	2012
Catherine	Rodhe	L-T Sub P-3, 4&5	2012
Daniel	Russell	2 Yr. Prov. 7-12 Integ. SS	2012
Dominic	Russo	K-12 Vis Art	2012
Amy	Ryan	S-T Sub Gen. Educ.	2012
Laurie	Sanders	S-T Sub Gen. Educ.	2012
Colleen	Sattelmaier	Prov. P-3, K-12Mild/Mod-ElemONLY	2012
Margaret	Scully	Perm 7-12 Gen. Sci, Biology	Perm
Brenda	Soulsby	S-T Sub Gen. Educ.	2012
Diane	Stazzone	5 Yr. Prof. 1-8	2013
Tyson	Swackhamer	4 Yr. K-12 Music	2015
Felicia	Timas	S-T Sub Gen. Educ.	2012
Mary	Ventura	2 Yr. Prov. P-3, 4-5, K-12 Rdg	2013

November Sub List

First Name	Last Name	Address	City	Cert	Expire
Heidi	Andrews	6778 Melridge Dr.	Painesville	S-T Sub Gen Educ	2012
Rebecca	Baumgartner	8381 Canterbury Ct	Chagrin Falls	S-T Sub Gen Educ	2012
[illegible]on	Beffel	13705 Braeburn Lane	Novelty	2 Yr Prov 7-12 Integ Math	2012
[illegible]sandra	Berringer	243 Greentree Cir	Aurora	L-T P-12 Art, 7-12 Integ Math	2012
Mary	Brosnan	15516 Wenhaven Dr.	Chagrin Falls	Educ Aide	2012
Christine	Brzozowski	PO Box 341	Newbury	Perm 7-12 English, French	Perm
Mary	Buckey	PO Box 462	Newbury	5 Yr. Prof. 1-8	2016
Patrick	Cataldo, Sr.	14824 S. Cheshire St	Burton	Prof. 1-8	2012
Sarah	Chaney	10544 Longview Trl	Chagrin Falls	2 Yr. Prov. P-3, Rdg K-12	2013
Philip	Chinchar	5634 Marine Pky	Mentor on Lake	L-T Sub 7-12 Integ. SS	2012
Jeff	Criswell	10351 Kerwick Ct	Reminderville	5 Yr. Prof. 7-12 Integ Math	2012
Lorraine	Embrscia	18460 May Court	Auburn	Educ Aide-ESEA (avail after 12:30)	2012
Brad	Fellenstein	92 Greentree Ln	Hiram	S-T Sub Gen Educ	2012
Kaye	Ford	15831 Sylvan Rd.	Chagrin Falls	5 Yr. Prof 1-8	2015
Vincent	Frusteri	7494 Chillicothe Rd.	Mentor	L-T Sub 7-12 Integ. SS	2012
Darleene	Fugedy	7060 Country Ln	Chagrin Falls	S-T Sub Gen Educ	2012
Jennifer	Mallinos	19090 Sanctuary Dr.	Chagrin Falls	S-T Sub Gen Educ	2016
Thomas	Mental	7090 Oak St.	Chagrin Falls	Perm 7-12 PE, Health, Hist	Perm
Melissa	Mertel	15700 Woodbrook Ave	Maple Hts	2 Yr Prov 7-12 Integ Lang Arts	2013
James	Morgan	10420 Stafford Rd.	Chagrin Falls	L-T 7-12 Integ SS	2012
Elizabeth	Nelson	76 Maple Hill Dr	Chagrin Falls	L-T P-3	2015
Jeanette	Opper	12140 Country Oaks	Chardon	Perm 1-5	Perm
Amanda	Poropat	9579 Clay St	Montville	2 Yr. Prov. P-3, Rdg P-3	2012
Adrienne	Rosenthal	11735 Ascot Ln	Chagrin Falls	L-T Sub K-12 Mild/Mod	2012
Mariah	Siko	730 North Creek Dr.	Painesville	Prof P-3, Rdg	2013
Karen	Sippola	8365 King Memorial Rd.	Mentor	4 Yr. K-12 Mild/Mod	2015
Marshay	Strong	16754 Findlay St.	Chagrin Falls	S-T Sub Gen Educ	2012
S[illegible]y	Vanderhoof	17032 Woodmere Dr	Chagrin Falls	S-T Sub Gen Educ	2012
Je[illegible]ica	VanHorn	7442 Avon Dr.	Mentor	L-T 4-9 & 7-12 Lang. Arts	2012
Christine	Vislocky	14715 Teal Dr.	Chardon	S-T Sub Gen Educ-ELEM ONLY	2012
Robin	Vlah	13071 County Line Rd	Chesterland	S-T Sub Gen Educ	2012
Toni	Wesen	7694 Chesterbrook Rd	Chesterland	L-T Sub 7-12 Spanish	2012