

**MINUTES**  
**GEAUGA COUNTY EDUCATIONAL SERVICE CENTER**  
**AUGUST 21, 2012        7:00 P.M.**

The Geauga County Educational Service Center board met on August 21, 2012, at 7:00 p.m., at the offices of the board for the purpose of conducting their regular business meeting. Members present were: Mrs. Koster, Mrs. Cavanaugh, Mr. Battles, Mr. Gilson and Mr. Burnett.

**MOTION:**

Mrs. Koster moved and Mr. Gilson seconded the motion to approve the agenda and addendum as presented with addition of Item 6 – New Business. Vote: Mrs. Koster, yes; Mr. Gilson, yes; Mrs. Cavanaugh, yes; Mr. Battles, yes; and Mr. Burnett, yes. Motion carried

**MOTION:**

Mr. Battles moved and Mrs. Koster seconded the motion to approve the minutes as written from July 10, 2012. Vote: Mr. Battles, yes; Mrs. Koster, yes; Mrs. Cavanaugh, yes; Mr. Gilson, yes; and Mr. Burnett, yes. Motion carried.

**MOTION:**

Mrs. Koster moved and Mrs. Cavanaugh seconded the motion to approve the treasurer's report as listed below:

- 1) July financial statement.
- 2) July warrants written.
- 3) July investments.
- 4) August invoices payable.
- 5) Approve return advances to general fund:
  - a. Higher Education #506-9107 - \$2,727.28
  - b. Alternative Grant #463-9121 - \$1,488.60

Vote: Mrs. Koster, yes; Mrs. Cavanaugh, yes; Mr. Battles, yes; Mr. Gilson, yes; and Mr. Burnett, yes. Motion carried.

Mr. Galemme discussed the following during the Superintendent report:

- 1) Beyond Boundaries – Shared Services.
- 2) Grant opportunity applications.
- 3) Staff update.
- 4) Community Residential School

**MOTION:**

Mr. Gilson moved and Mr. Battles seconded the motion to approve the following new business items:

1) Professional meeting requests for attendance:

Matthew Glemmo, Superintendent, to attend BASA 43<sup>rd</sup> Annual Fall Conference, Columbus, Oct. 2 & 3, total approx. cost: \$760.00.

Matthew Glemmo, Supt., Suzanne Allen, Assistant Supt., Julie Ramos, School Improvement Coordinator, Lorri Petersen, Treasurer, and Donna Cook, Principal, to attend 2012 Ohio ESC Supt./Treasurer Conference, Columbus, Sept. 12, 13 & 14, total approx. cost: \$3,500.00.

Matthew Glemmo, Superintendent, and Suzanne Allen, Assistant Supt., to attend Ohio Digital Government Summit, Columbus, Sept. 19 & 20, total approx. cost: \$765.00.

Suzanne Allen, Assistant Supt., to attend Ohio Principal Evaluation Update for Trainers, Columbus, September 6, total approx. cost: \$350.00.

Cathy Manning, Assistant Treasurer, to attend Accounts Payable/General Accounting Seminar, Independence, Oct. 18, total approx. cost: \$130.00.

Lorri Petersen, Cathy Manning, Sue Sotkovsky, Treasurer office personnel, to attend Northeast Treasurer's Clinic, Rootstown, Sept. 7, total approx. cost: \$475.00.

Sharon Knotek, Director of Operations, Lindsay Baar, Principal Gaitway H.S., and Robin Ludwig, Geauga Achieve Program Supervisor, to attend Ohio Coalition for the Education of Students with Disabilities, Columbus, Sept. 26 & 27, total approx. cost: \$1,675.00.

Michael Abraham, ED Program Administrator, to attend Crisis Prevention Institute Instructor Certification, Cleveland, Oct. 9-12, total approx. cost: \$2,180.00.

Deborah Morgan, Gifted Coordinator, (New Employee) to attend Instructional Mentoring and Resident Educator Training, Columbus, Aug. 20 & 21, total approx. cost: \$495.00.

Donna Cook, to attend Charter School Law Workshop, Columbus, Sept. 21, total approx. cost: \$500.00.

2) Bus Drivers/Van Drivers for approval to drive in the Geauga County Schools during the 2012-2013 school year. Lists attached for Berkshire, Ledgemont, West Geauga and the Geauga County Educational Service Center

3) Letters of resignation for approval attached:

Kristin Hanson, Intervention Specialist, effective July 31, 2012.  
Heather Sweet, Educational Assistant, effective July 31, 2012.  
Kerry Cumpstone, Educational Assistant, effective July 31, 2012.  
Nicole Fisher, ED Teacher, effective July 31, 2012.  
Michelle Pavsek, Educational Assistant, effective July 31, 2012

4) New Employees:

Jayne Malloy, Intervention Specialist  
One year limited contract, effective August 1, 2012 through July 31, 2013.  
BA Step 4 – Salary \$38,514.00, 185 days, all benefits included.

Deborah Morgan, Gifted Coordinator  
Two year limited contract, effective August 1, 2012 through July 31, 2014.  
Salary - \$75,000.00, 200 days, all benefits included.

Kristen Leonard, Long Term Substitute at Gaitway High School  
Effective August 14, 2012 through December 3, 2012.  
Salary - \$85.00 per day for 1-60 days, 61 days and beyond will be BA Step 0.  
Benefits will be offered at day 61.

Mary Matzorkis, Geauga Achieve Teacher  
One year limited contract, effective August 1, 2012 through July 31, 2013.  
BA Step 1 – Salary \$34,787.00, 185 days, all benefits included.

JoAnn Ventresco, ED Teacher  
One year limited contract, effective August 1, 2012 through July 31, 2013.  
MA Step 3 – Salary \$42,551.00, 185 days, all benefits included.

Jordon Gliem, Speech Therapist  
One year limited contract, effective August 1, 2012 through July 31, 2013.  
MA Step 1 - Salary – \$39,135.00, 185 days, all benefits included.

Tameria Murray, One on One Assistant – Medical  
One year limited contract, effective August 20, 2012 through June 30, 2013  
Salary - \$10.15 per hour X 7.5 hrs per day X 186 days - \$14,159.25, all benefits included.

5) Contract Change:

Carolyn Stoops, Psychologist, change 160 days to 180 days, salary \$49,427.10.

Wes Rogge, West Geauga Energy Consultant, contract changed to a two month contract rather than a 12 month contract. West Geauga will advise further action to be taken at a later date. Rate of pay - \$1416.67 per month (unchanged).

6) FMLA Leave of Absence requests as follows and as attached:

Jennifer Miklovich, Occupational Therapist  
Leave effective approx. January 15, 2013 through March 18, 2013.

Janet Sapp, STARS Teacher  
Leave effective August 22, 2012 through September 18, 2012.

Sue Sotkovsky, Payroll/Benefits Coordinator  
Leave effective approx. September 30, 2012 through December 19, 2012.

7) Approve list of employees to receive attendance bonus for the 2012-2013 school year. This bonus is based on the current negotiated agreement section 7.0600. An employee who does not use any sick leave in a school year shall receive 2 days of compensation at their current level, any employee uses 1 day of sick leave in a school year shall receive 1 day of compensation at their current level. List attached.

8) Approve list of employees to receive \$70.00 stipend for attending CPI training on August 15, 2012:

Aaron Hendrickson	Rebekah Martin
JoAnn Ventresco	Michele Szastak
Kristin Uland	Jayne Malloy
Nancy Rosenbaum	Kristen Leonard
Kari Ellen Organiscak	Dawn Mansfield
Mary Matzorkis	Jesse Huge
Jordan Gleim	

9) Extended school year hours for approval:

Judy Tvergyak, Occupational Therapist  
\$150.00 – paid by Newbury Schools.

- 10) Request for tenure from Patricia Welch, Preschool Teacher, as recommended by Gayle Michel, Preschool Supervisor. Letter attached.
- 11) Approve updated salary and position list for all employees of the Geauga County Educational Service Center for the 2012-2013 school year. Attached.

Vote: Mr. Gilson, yes; Mr. Battles, yes; Mrs. Koster, yes; Mrs. Cavanaugh, yes; and Mr. Burnett, yes. Motion carried.

**MOTION:**

Mr. Battles moved and Mrs. Koster seconded the motion to approve the new business items listed below:

- 1) Independent Contractor agreement between Michelle Timmons and the Geauga County ESC to provide Finding Grants for Your School /Community services during the 2012-2013 school years. Stipend - \$2,500.00.
- 2) Shauna Rich, TPP Teen Parent Program and Parenting Wisely Coordinator  
Contract amount - \$13,760.00. Effective August 1, 2012 through April 30, 2013.  
Contract attached.
- 3) Approval to enroll with Comp Management to join the 2013 Workers Compensation Group Retrospective Rating Program. Enrollment fee - \$1,250.00.
- 4) Approve cooperative agreement with Exousia Rehabilitative Services, Inc. to provide Occupational Therapist and Occupational Therapist Assistant services for the 2012-2013 school year on an as needed basis. Attached.
- 5) Approve the attached six resolutions of agreement supporting the submission of grants to the LOCAL GOVERNMENT INNOVATION FUND that were made available through the State of Ohio Department of Development.
- 6) Approve agreement between Leadership Ideas and the Geauga County Educational Service Center to provide shared services development @ \$350.00 per day, not to exceed 20 days during the 2012-2013 school year.

Vote: Mr. Battles, yes; Mr. Koster, yes; Mr. Gilson, yes; Mrs. Cavanaugh, yes; and Mr. Burnett, yes. Motion carried.

Page 6.  
Minutes  
August 21, 2012

**MOTION:**

Mr. Gilson moved and Mr. Battles seconded the motion to appoint Mrs. Cavanaugh as delegate to the Ohio School Boards Convention 2012. Vote: Mr. Gilson, yes; Mr. Battles, yes; Mrs. Cavanaugh, yes; Mrs. Koster, yes; and Mr. Burnett, yes. Motion carried.

September board meeting changed from the scheduled September 18<sup>th</sup> date to September 25<sup>th</sup>, 2012, 7:00 p.m.

**MOTION:**

Mr. Gilson moved and Mrs. Koster seconded the motion to adjourn the meeting at 8:00 p.m. Vote: Unanimous approval. Motion carried.

ITEM	DESCRIPTION	PO #	CHECK #	VEN #	TI	END	FUNC	OBJ	SCC	SUBJ	OPU	IL	JOB	AMOUNT		
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Transaction #:		081512		Option: FUND TO FUND TRANSFER						Date: 08/15/2012						
0001	RETURN ADVANCE TO GENERAL FUND	0054461	059689	999999	02	506	7420	922	9107	000000	000	00	000	2,727.78-		
0001	RETURN ADVANCE TO GENERAL FUND	0054461	059689	999999	03	001	5220		0000	000000	000			2,727.78		
0002	RETURN ADVANCE TO GENERAL FUND	0054461	059689	999999	02	463	7420	922	9121	000000	000	00	000	1,488.60-		
0002	RETURN ADVANCE TO GENERAL FUND	0054461	059689	999999	03	001	5220		0000	000000	000			1,488.60		
													TOTAL	TRANSFER	AMOUNT:	4,216.38

**BUS DRIVERS  
2012-2013  
FOR BOARD APPROVAL  
FOR THE FOLLOWING DISTRICTS**

**Berkshire**

Leesa A. Burzanko  
John R. Cocco  
Kimberly F. Dicapo  
Kathryn A. DiRosa  
Shelia J. Fabiny  
Colleen M. Hall  
Constance Hietanen  
Jerald A. Jordak  
Amy C. Loza  
Shelia R. Luoma  
Carol L. Miller  
Rhonda L Reid  
Donald H. Starr  
Suzanne M. Steinhoff

**BUS DRIVERS  
2012-2013  
PRE-APPROVAL BY THE BOARD  
PENDING RECEIPT OF ALL REQUIRED DOCUMENTS  
FOR THE FOLLOWING DISTRICTS**

**Berkshire**

David List  
Anthony Weatherholt



**VAN DRIVERS  
2012-2013  
PRE-APPROVAL BY THE BOARD  
PENDING RECEIPT OF ALL REQUIRED DOCUMENTS  
FOR THE FOLLOWING DISTRICTS**

**Geauga County  
Educational Service Center**

Lindsay M. Baar  
Earl N. Beebe  
Heather L. Dodd  
Jessica D. Duncan  
Nicole M. Fisher  
Kay Lyn Low  
Karen Terrill  
Amanda Kaye Tovar

**BUS DRIVERS  
2012-2013  
FOR BOARD APPROVAL  
FOR THE FOLLOWING DISTRICT**

**Ledgemont**  
Barbara Conroy

**BUS DRIVERS  
2012-2013  
FOR BOARD APPROVAL  
FOR THE FOLLOWING DISTRICTS**

**West Geauga**

Dawn Belohlavek  
Elaine R. Blaschke  
Tamara Blasko  
Colleen Brady  
Michele Bozich-Henriksen  
Laura A. Church  
Michele Clark  
Colleen B. Conrad  
Jackie Connett  
Cheryl A. Fowler  
Jacqueline Greulich  
Christine L. Guthrie  
Kathleen S. Head  
Donna Hocevar  
Theresa Huber  
Tracie L. Janes  
Amanda Janki  
Dorothy P. Kellerhall  
Mary F. Kovacs  
Thomas W. Lesuer  
Cathy B. MacDonald  
Dorothy Miller  
Richard Paponetti  
Robert Penrod  
Kenneth Platz  
Veronica Powers  
Renee M. Rua-Arnold  
Linda J. Scott  
Barbara J. Spencer  
Janet L. Stearns  
Marilyn Sukes  
Patricia Weber  
Maithe I. Zahler  
Charmayne M. Zurga

**VAN DRIVERS  
2012-2013  
FOR BOARD APPROVAL  
FOR THE FOLLOWING DISTRICTS**

**West Geauga**

Michael Dwyer  
David MacDonald  
Ryan Nightingale  
Denise Notorian

July 21, 2012

Dear Mr. Galemme and Board of Education,

This letter is to inform you of my resignation as an intervention specialist for the Geauga County Educational Service Center effective immediately. I greatly appreciate the opportunity to work for you, as it was my first teaching position. I have learned a tremendous amount of information within these past three years. Although it is hard to move on, I must in order to foster my professional growth. I will take what I have learned from this position and continue to use it in my future endeavors. I wish you the best of luck with the upcoming school year. Thank you again.

Sincerely,

A handwritten signature in black ink, reading "Kristin Hanson". The signature is written in a cursive, flowing style. The first name "Kristin" is written with a large, stylized 'K' and the last name "Hanson" is written in a more standard cursive script.

Kristin Hanson

Attn: Matt Galemmo  
Lorri Peterson

This letter is to inform you that I must resign my position as a paraprofessional for the Geauga County Educational Service Center as I am moving out of state. This is effective August 1, 2012.

I thank you for allowing me to be part of such a great organization for the past 11 years. I will miss it greatly.

Sincerely,

A handwritten signature in cursive script that reads "Heather Sweet". The signature is written in black ink and has a long, horizontal flourish extending to the right.

Heather Sweet

7/19/12

To Geauga Achieve

It will not be returning to the  
Gauga Achieve program.

Kerry Compstone

July 23, 2012

To Mr. Galemmo,

I am requesting FMLA leave for the birth of my child. I intend to work until the birth, on or around January 15, 2013 and plan on returning Monday, March 18, 2013. I would like to use 30 sick days and 12 days of the time unpaid. Please let me know if there is any additional information needed for this request. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Miklovich". The signature is fluid and cursive, with the first name "Jennifer" written in a larger, more prominent script than the last name "Miklovich".

Jennifer Miklovich



## **Nicole Fisher**

14790 Leroy Center Road, Thompson, Ohio 44086

Home: (440) 298-1306

nicofisher@gmail.com

Cell: (440) 231-1539

July 30, 2012

Mr. Matthew Galemmo  
Superintendent  
Geauga County ESC  
470 Center Street Building 2  
Chardon, Ohio 44024

Dear Mr. Galemmo,

It is with regret that I submit my resignation from the Geauga County Educational Service Center, for the position of full-time instructor for the 2012-2013 school year. I thoroughly enjoyed working for the Geauga County Educational Service Center for the past year; however, I have been offered a position through the Lake County Board of Developmental Disabilities/Deepwood.

It has been my goal throughout my education to obtain a position through the Lake County Board of Developmental Disabilities/Deepwood at Broadmoor School. During my educational field experiences, I have worked and substituted for various agencies that service people with multiple disabilities. My experience and passion is in teaching students with multiple disabilities. I am grateful for the opportunity that the Geauga County Educational Service Center has offered me. Please contact me if you have any further questions.

Sincerely,

A handwritten signature in cursive script that reads "Nicole Fisher". The ink is dark and the signature is fluid, with a large loop on the "F" and a trailing flourish on the "r".

Nicole Fisher

Pavsek Michelle

**sent:** Saturday, August 18, 2012 10:10 AM

**to:** Sotkovsky Sue

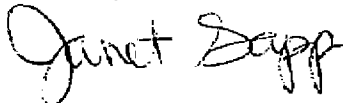
: resign from Geauga county Esc.

Michelle pavsek

Matthew Galemmo, Superintendant,

I, Janet Sapp, am requesting to take 17 days off for the 2012-2013 school year for FMLA because of maternity leave. I am requesting to take from August 22 through September 18. I plan on returning to school on Wednesday, September 19<sup>th</sup>. I would like to take a total of 17 days. I would like to use 10 sick days and take the remaining, unpaid. If you have any questions, please contact me at [janet.sapp@geaugaesc.org](mailto:janet.sapp@geaugaesc.org) or on my cell phone at (508) 641-4289.

Sincerely,

A handwritten signature in black ink that reads "Janet Sapp". The signature is written in a cursive, flowing style.

Janet Sapp

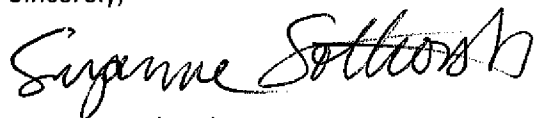
July 30, 2012

Geauga County Educational Service Center  
470 Center Street, Building #2  
Chardon, Ohio 44024

Dear Matthew Galemmo,

Please accept this letter as my request for sixty days of FMLA leave for the upcoming birth of my second child. My expected due date is September 30, 2012, so I would plan to return approximately December 19, 2012. I plan to work up until the birth, assuming no complications arise. During my leave, I would like to use twenty-five sick days, three personal days, and my remaining vacation days. Thank you in advance for your consideration.

Sincerely,

A handwritten signature in black ink, reading "Suzanne Sotkovsky". The signature is fluid and cursive, with the last name being more prominent.

Suzanne Sotkovsky  
Payroll/Benefits Coordinator

## **Employees to be Approved for Attendance Bonus**

For the 2011-2012 School Year

Employees for Approval:

<u>Employee Name</u>	<u>Days Absent</u>	<u>Amount to be paid</u>
Brad Bowser	0	\$385.64
Eric Drennen	0	\$473.75
Sheldon Firem	0	\$755.45
Aaron Hendrickson	0	\$192.82
Cindy Hendrickson	½	\$101.85
Bill Kennedy	0	\$187.80
Karen Lackey	1	\$277.86
Emily Larkin	1	\$355.18
Bryan Less	0	\$452.14
William McSherry	0	\$492.03
Christine Polan	1	\$ 93.90
Greg Sopko	0	\$259.65
Karen Terrill	1	\$114.23

December 12, 2011

Matthew Galemmo  
Geauga County ESC Superintendent  
470 Center St. Building 2  
Chardon, OH 44024

Dear Mr. Galemmo,

I am interested in applying for tenure with the Geauga County Educational Service Center. This is my 14<sup>th</sup> year as an Early Education Intervention Specialist. This is my first year as an Itinerant Preschool Teacher in the Cardinal School District. Previously I was working in the Kenston School District at Gardiner Early Learning Center for eight years. The first four years I was employed by the Geauga County Board of Developmental Disabilities, and the past four years I have been employed by the Geauga County ESC. Before working in Kenston, I worked as an Early Childhood Intervention Specialist in Garfield Heights for five years. When I was with Kenston, I had a strong rapport with parents in the community and received many positive comments from them throughout the years. I have also received excellent reviews from my supervisors. I am currently performing my duties in a professional manner in order to be an effective Itinerant teacher for Cardinal.

I have a Masters in Education from Kent State University with certification in Education of the Handicapped (K-12): Early Education of the Handicapped, Multihandicapped, and Orthopedically Handicapped. I have continued my professional development with an emphasis on classes in literacy, and working with students with Autism and behavioral difficulties.

I have always been an integral part of the preschool team and work collaboratively with parents, therapists, other preschool teachers.

I believe that my education, experience and dedication to my profession make me an excellent candidate for tenure with the Geauga County Educational Service Center.

Sincerely,



Patricia Welch  
Geauga County ESC Intervention Specialist

Employee Contracts and Salaries for the 2012-2013 School Year						
Last Name	First Name	Position	Supp	# of days	Contract	12-13 Salary
Abraham	Michael	ED Supervisor		220	1 yr	\$75,000.00
Adams	Shelley	GELC Preschool Teacher		185	1 yr	\$47,116.23
Allen	Suzanne	Assistant Superintendent		260	N/A	\$95,550.00
Amantea	Nancy	Cross Categorical Aide - W.G. Middle School		186	N/A	\$17,863.44
Baar	Lindsay	Gaitway High School Principal		200	2 yr	\$67,175.00
Baker	Don	Assistant Systems Tech, WG		156	1 yr	\$33,133.98
Barcikowski	Martha	ED Educational Assistant at Jordak Elementary		186	N/A	\$19,139.40
Beebe	Earl	Job Trainer/Transportation Specialist		189	1 yr Tchg	\$36,029.00
Benedejcic	Joan Byrne	Psychologist-Kenston		200	N/A	\$63,733.00
Blair	Ann	Parent Mentor		185	1 yr	\$35,292.23
Bowser	Bradley	Alternative School Teacher		185	2 yr	\$37,271.00
Brach	Gloria	Special Education Coordinator, Kenston		119	1 yr	\$38,675.00
Bridge	Lisa	Preschool Educational Assistant, Metzenbaum		186	N/A	\$22,766.40
Brittain	Carena	Autism and Behavioral Consultant		200	N/A	\$60,000.00
Burky	Jennifer	Occupational Therapist-Chardon		190	2 yr	\$63,215.70
Campbell	Karrie	Preschool Educational Assistant, Metzenbaum		188	N/A	\$14,438.25
Carmigiano	Kathy	ED Educational Aide		186	N/A	\$26,337.60
Carr	Michelle	ED Intervention Specialist, Gaitway High School		185	N/A	\$46,589.00
Casseday	Christine	Intervention Specialist, Notre Dame Elementary		185	1 yr	\$38,514.00
Cecchini	Katelyn	MD Adaptive Physical Education Teacher		185	N/A	\$45,968.00
Chaky	Jessica	STARS Educational Assistant		186	N/A	\$18,358.20
Cinadr	Melissa	ED Intervention Specialist at Newbury Jr. High		185	2 yr	\$39,756.00
Clark	Kary	Physical Therapist Assistant -All districts		149	1 yr	\$36,453.77
Cline	Bruce	ED Teacher, Gaitway		185	N/A	\$45,968.00
Cogswell	Rachael	STARS Educational Assistant, Jordak Elementary		186	N/A	\$16,293.60
Cohen	Stephanie	Occupational Therapist		190	2 yr	\$53,675.00
Cook	Donna	Geauga Academy Program Manager	20	200	N/A	\$78,222.10
DeMattia	Tina	Administrative Assistant		260	N/A	\$37,755.21
Dezman	Sandra	Part Time Preschool Educational Asst, Burton		186	N/A	\$7,512.08
Dodd	Heather	Transition Coordinator		200	N/A	\$69,350.00
Drennen	Eric	Adaptive Physical Education Teacher, MD & STARS		185	2 yr	\$45,968.00
Duncan	Jessica	MD Teacher, West Geauga High School		185	2 yr	\$53,358.00
Fade	Nancy	MD Educational Assistant, Kenston Intermediate		186	N/A	\$17,646.75
Ferguson	Jeff	Psychologist- Berkshire		200	2 yr	\$63,752.00
Firem	Sheldon	Psychologist- Chardon		200	2 yr	\$77,720.00
Fischer	Donna	Licensed Professional Counselor		190	2 yr	\$37,225.56
Fletcher	Suzanne	Psychologist-West Geauga		200	N/A	\$69,927.00
Formica	Denise	ED Educational Assistant, West Geauga High School		186	N/A	\$17,863.44
Fox	Rosemary	MD Educational Assistant, Cardinal High School		186	N/A	\$15,651.90
Fraley	Michelle	Occupational Therapist-Preschool & Berkshire		190	N/A	\$61,875.00
Friedberg	Abby	Speech Therapist STARS & Preschool		185	N/A	\$45,968.00
Fuduric	Geraldine	ED Educational Assistant, Newbury Junior High		186	N/A	\$21,455.10
Galemmo	Matthew	Superintendent		260	N/A	\$116,955.49
Gandolfi	Jaina	Director of Transition Programs		205	2 yr	\$74,459.08
Gingerich	Kathrine	Occupational Therapist-STARS & Preschool		152	N/A	\$42,154.42
Gingerich	Melissa	STARS Educational Assistant, Cardinal High		186	N/A	\$17,646.75
Gingerich	Pamela	Preschool Educational Assistant, Ledgemont		186	Cont.	\$15,024.15
Gliem	Jordon	Speech Language Pathologist, Preschool GELC & Metz		185	1 yr	\$39,135.00
Gonzalez	Francisco	OT, Kenston		190	N/A	\$60,982.44
Gregan	April	School Psychologist Cardinal		200	2 yr	\$52,919.00
Hall	Gerlyn	Preschool Educational Assistant, Park Elementary		186	N/A	\$23,449.95

Last Name	First Name	Position	Supp	days	Contract	12-13 Salary
Hass	Jacqueline	Visually Impaired Technician		181	1 yr	\$27,823.34
Havel	Catherine	STARS Educational Assistant, Jordak Elementary		186	N/A	\$17,646.75
Heatwole	Stacy	Speech Therapist-Preschool		148	2 yr	\$44,888.80
Heiman	Jennifer	Speech Therapist, MD and Berkshire HS		148	N/A	\$34,040.74
Hendrickson	Aaron	ED Teacher, Ledgemont 7-9		185	1 yr	\$37,271.00
Hendrickson	Cindy	ED Educational Assistant, Gaitway HS		186	N/A	\$20,415.36
Horner	Michelle	ED Educational Assistant, Cardinal Intermediate		186	N/A	\$21,455.10
Huge	Jesse	MD Educational Assistant, West Geauga High School		186	1 yr	\$15,972.75
Jancik	Dana	STARS Program Director		220	N/A	\$79,785.20
Jovan	Wendy	Psychologist/Special Education Coordinator, LE		200	N/A	\$59,954.00
Juliani	Daniel	Group Home Teacher		185	N/A	\$45,968.00
Jurcak	Sylvia	STARS Occupational Therapist		152	N/A	\$53,640.00
Kachler	Barbara	Newbury Educational Assistant		186	N/A	\$19,269.60
Kaminski	Shelby	ED Teacher, Auburn Career Center		185	N/A	\$42,924.00
Kankula	Jessie	STARS Teacher, Jordak Elementary		185	N/A	\$54,043.00
Karn	Terri	MD Educational Assistant, Kenston Intermediate		186	N/A	\$21,455.10
Kellogg	Jill Kinson	STARS Aide, Jordak Elementary		186	N/A	\$16,935.30
Kennedy	William	ED Educational Assistant, Gaitway HS		186	N/A	\$18,823.20
King	Crystal	Administrative Assistant		260	N/A	\$31,435.29
Klock	Jennifer	Supervising School Nurse for MD Program		200	2 yr	\$63,875.00
Knotek	Sharon	Director of Special Education	29	200	2 yr	\$95,550.00
Koch	Carrie	Itinerant Preschool Teacher		185	N/A	\$45,968.00
Kokal	Amber	Psychologist, Newbury		185	2 yr	\$44,919.00
Kuhn	Tammy	Administrative Assistant		260	N/A	\$33,697.84
Lackey	Karen	TPP Administrator/Social Worker		210	2 yr	\$58,350.00
Larkin	Emily	Speech Therapist, Preschool		185	N/A	\$64,183.00
Larrick	Polly	MD Educational Assistant, West Geauga Middle		186	N/A	\$17,646.75
Less	Bryan	Alternative School Teacher		185	2 yr	\$43,483.00
Lessick	Rachel	MD Teacher, West Geauga Middle School		185	N/A	\$42,924.00
Liguzinski	Kristen	Preschool Itinerant Teacher		185	N/A	\$52,801.00
Low	Kay Lyn	Job Training Coordinator, Gaitway HS		185	N/A	\$64,183.00
Lucas	Alyssa	Speech Therapist, Preschool Metz 40%, 60% CA		185	1 yr	\$21,000.00
Ludwig	Robin	MD Program Supervisor	15	200	2 yr	\$79,676.20
Maas	Susan	Psychologist, Kenston		200	2 yr	\$61,843.00
Maiorca	Jill	Social Worker, Alternative School		200	N/A	\$57,082.20
Malloy	Jayne	STARS Intervention Specialist, Cardinal High School		185	1 yr	\$38,514.00
Manning	Cathy	Assistant Treasurer		260	N/A	\$45,591.96
Martin	Rebekah	ED Intervention Specialist, Ledgemont Elem		185	1 yr	\$33,544.00
Matzorkis	Mary	MD Teacher, Kenston Intermediate		185	1 yr	\$34,787.00
McClellan	Heather	MD Teacher, Berkshire High School		185	2 yr	\$45,968.00
McCollum	Patricia	Preschool Intervention Specialist, Metzenbaum		185	N/A	\$47,676.00
McInnerney	Lori	MD Educational Assistant, Cardinal High School		186	2 yr	\$14,870.70
McNaughton	Chris	STARS Educational Assistant, Jordak Elementary		186	N/A	\$17,646.75
McSherry	William	ED Teacher, Gaitway High School		185	N/A	\$47,676.00
Meek	Danna	Itinerant Preschool Teacher		185	N/A	\$67,843.00
Meikle	Sarah	Speech Therapist STARS		148	2 yr	\$35,407.96
Melkerson	Laura	STARS Educational Assistant, Jordak Elementary		186	N/A	\$15,024.15
Michel	Gayle	Preschool Administrator	14	200	N/A	\$86,467.77
Miklovich	Jennifer	STARS Occupational Therapist		190	N/A	\$55,125.00
Miller	Brienne	ED Educational Assistant, Auburn Career Center		186	N/A	\$17,646.75
Misterka	Kelly	MD Educational Assistant, Lindsey Elementary		186	2 yr	\$16,140.15
Monaco	Theresa	STARS Educational Assistant, Jordak Elementary		186	N/A	\$17,646.75
Morgan	Deborah	Gifted Coordinator/Academic Consultant		200		\$75,000.00
Morvilius	Amber	ED Teacher, Cardinal Intermediate		185	1 yr	\$34,787.00



Last Name	First Name	Position	Supp	days	Contract	12-13 Salary
Murray	Tamera	1:1 Medical Assistant, Timmons Elementary		186	1 yr	\$14,159.25
Neill	Erin	Preschool Teacher, Ledgemont		185	2 yr	\$48,453.00
Nickerson	Virginia	Superintendent Secretary		260	N/A	\$47,743.59
Noble	Sherri	STARS Educational Assistant, Cardinal High		186	N/A	\$16,935.30
Nozling	Christine	Preschool Educational Assistant, Metzenbaum		185	N/A	\$31,402.18
Oblaczynski	Kelly	STAR Teacher, Cardinal Middle School		185	N/A	\$53,442.00
Organiscak	Kari-Ellen	ED Intervention Specialist, Jordak Elem		185	1 yr	\$48,453.00
Overton	Rachel	STARS Educational Assistant, Jordak Elementary		186	N/A	\$20,646.00
Palecek	Martha	STARS Educational Assistant, Cardinal Middle		186	N/A	\$17,646.75
Parker	Julianne	Speech Pathologist-Newbury		185	N/A	\$54,453.00
Pealer	Angela	Preschool Intervention Specialist, Metzenbaum		185	2 yr	\$45,968.00
Penttila	Linda	Energy Consultant for Chardon			2 yr	\$19,500.00
Perusek	Maria	Psychologist-Preschool	5	200	N/A	\$78,687.20
Petersen	Lorretta	Treasurer		260	N/A	\$72,325.09
Polan	Christine	Job Coach		186	N/A	\$17,646.75
Porter	Karen	STARS Educational Assistant, Cardinal High		186	N/A	\$17,646.75
Portman	Anne	STARS Aide, Jordak Elementary		186	N/A	\$26,365.50
Rahrig	Meghan	STARS Teacher, Jordak Elementary		185	N/A	\$49,385.00
Ramos	Julie	25% Mentoring Supervisor/75% LE Superintendent	29	200	2 yr	\$96,291.21
Randall	Patricia	Preschool Teacher, Park Elem		185	2 yr	\$44,260.00
Rex	Katharine	Speech Language Pathologist-Geauga Achieve		185	N/A	\$40,843.00
Rhodes	Kathleen	MD Educational Assistant, Berkshire High School		186	N/A	\$17,646.75
Ricketts	Janine	Occupational Therapist, West Geauga		190	N/A	\$57,878.43
Rose	John	Special Education Director, Cardinal		120	1 yr	\$37,305.00
Rosenbaum	Nancy	Certified Occupational Therapist Assistant		185	N/A	\$49,602.66
Rugg	Catherine	MD Educational Assistant, Cardinal High School		186	N/A	\$17,646.75
Sanborn	Kathleen	Psychologist, Notre Dame Cathedral Latin		200	N/A	\$67,513.00
Sapp	Janet	STARS Teacher, Jordak Elementary		185	2 yr	\$57,528.00
Scarano	Frank	Director of Psychological Services		200	N/A	\$70,565.40
Schmelzer	Kathleen	Social Worker, Gaitway High School		200	2 yr	\$56,267.00
Seifried	Katie	Itinerant Preschool Teacher		185	N/A	\$55,907.00
Shelton	Pam	MD Educational Assistant, Cardinal High School		186	N/A	\$17,646.75
Siegel-Green	April	Director of Exceptional Children, Chardon		220	3 yr	\$99,134.20
Siperke	Charmaine	Part-Time Preschool Educational Asst., GELC		186	N/A	\$8,146.80
Slivka	Glee	Administrative Assistant		260	2 yr	\$37,293.88
Smith	Wendy	STARS Educational Assistant, Jordak Elementary		186	N/A	\$16,293.60
Sopko	Gregory	STARS Educational Assistant, Cardinal Middle		186	N/A	\$24,384.60
Sotkovsky	Suzanne	Payroll & Benefits Coordinator		260	N/A	\$40,976.73
Southall	Katherine	STARS Teacher, Jordak Elementary		185	2 yr	\$57,528.00
Stefancin	Theresa	ED Educational Assistant, Jordak Elementary		186	N/A	\$17,646.75
Stoops	Carolyn	Psychologist, Chardon		180	N/A	\$49,427.10
Szastak	Michelle	Visually Impaired Teacher		190	1 yr	\$47,210.38
Terrill	Karen	ED Educational Assistant, Gaitway High School		186	N/A	\$22,885.44
Timen	Beth	Physical Therapist		120	2 yr	\$42,897.45
Titus	Dana	Psychologist, Chardon		200	N/A	\$50,919.00
Tovar	Amanda	Job Training Coordinator		185	N/A	\$39,756.00
Turcovsky	Elizabeth	MD Teacher, Timmons Elementary		185	N/A	\$52,801.00
Tyler	Sandy	EMIS Coordinator, West Geauga		229	1 yr	\$10,607.28
Uland	Kristin	Speech Language Pathologist		185	1 yr	\$37,427.00
Underwood	Denise	Literacy Coordinator	2	200	N/A	\$59,932.39
Ventresco	JoAnn	ED Teacher, Auburn Career Center		185	1 yr	\$42,551.00
Vondracek	Christina	MD Teacher, Lindsay Elementary		185	N/A	\$56,968.00
Waldbauer	Wally	Director of Special Services		90	1 yr	\$30,915.00
Warnick	Carolyn	Psychologist, Kenston		200	N/A	\$76,768.00

Last Name	First Name	Position	Supp	days	Contract	12-13 Salary
Watson	Lindsay	Physical Therapist		120	N/A	\$43,358.38
Weber	Donna	Visually Impaired Services Technician		181	1 yr	\$19,195.05
Weber	Gail	ED Educational Assistant, Newbury		186	2 yr	\$17,465.40
Weber	Nicole	MD Intervention Specialist, Cardinal High School		185	2 yr	\$44,260.00
Weizer	Sabine	ED Educational Assistant, Jordak Elementary		186	N/A	\$20,646.00
Welch	Patricia	1/2 day Preschool Itinerant, 1/2 day Burton Preschool		185	2 yr	\$57,773.00
Wiesner	Civia	Speech Therapist, Berkshire		185	N/A	\$72,792.00
Williams	Laura	DH Teacher, West Geauga High School	6925	185	N/A	\$64,698.00
Winick	Alexandra	Early Childhood Intervention Specialist, Gardiner		185	1 yr	\$44,726.00
Yanesh	Mary Ann	MD 1-1 Educational Assistant, Lindsay Elementary		186	N/A	\$19,139.40
Young	Steve	Higher Education Liaison		up to 30	1 yr	\$300 per day

## **TPP CONTRACT AND JOB DESCRIPTION**

### **Contractor Name**

Shauna Rich  
4795 Anderson Dr.  
South Euclid OH 44124  
Personal data on file

**Position: TPP Teen Parent Program and Parenting Wisely Coordinator. 9<sup>th</sup> grade instructor**

### ***Responsibilities include:***

- 1) Recruit, train and schedule teen and young parents as speakers in TPP classroom and parent programming. This includes 8<sup>th</sup> grade speaking panel, 9<sup>th</sup> grade individual speaker and Dear Mom and Dad panel.
- 2) Schedule and facilitate 4-6 Parenting Wisely programs for teen and at risk parents.
- 3) Work with TPP instructors on combining Parenting Wisely and the Parenting 101 program for high school juniors and seniors.
- 4) Evaluate the Parenting Wisely program by scheduling and observing PW skills learned during organized play dates, utilizing PW evaluation instruments for teen parents, at risk families and high school students served by the program, proctoring the Protective Factor Survey as a pre and post test, and reporting the number of parents and youth served in all programs on a monthly basis.

### ***Additional Responsibilities:***

This contract also includes responsibilities as back up 9<sup>th</sup> grade TPP instructor responsible for five 9<sup>th</sup> grade programs schedule throughout the school year.

The coordinator will also participate in all TPP instructor meetings and training and assist with program development activities if necessary.

### ***Parameters:***

Contract is contingent upon receipt of grant funding annually from Ohio Children's Trust Fund



**Contract Rate and Hours**

Contract Duration : August-April

Contract Hours: OCTF duties require 15 hour per week to coordinate the Parenting Wisely program. TPP classroom requires 20-25 teaching days. Teen parent recruiting, training and scheduling requires up to 20 hours a month.


*This contract is on and independent contractor basis. Total contract to be divided evenly over a nine - month period (36 weeks) from August 2012-April 2013. No mileage reimbursement is provided.*

Total Contract: \$ 13,760.00

*Contract to be paid in 9 equal installments of \$1,528.88 per month upon submission to Cathy Manning, ESC, fax: 440-286-7106 or by e mail: cathy.manning@geaugaesc.org*

Signature 

Date 7/17/12

Director 

Date 7-20-12



**COOPERATIVE AGREEMENT  
WITH  
EXOUSIA REHABILITATIVE SERVICES, INC.**

**THIS** 21<sup>st</sup> day of August 2012, the parties hereto being the Geauga County Educational Service Center (herein referred to as GCESC) and Exousia Rehabilitative Services, Inc. (herein referred to as Exousia)

**WHEREAS**, the Geauga County Educational Service Center needs Licensed Occupational Therapists and a Certified Occupational Therapy Assistant(s) to perform specific professional responsibilities, and

**WHEREAS**, Exousia Rehabilitative Services, Inc. will make available Licensed Occupational Therapists and a Certified Occupational Therapy Assistant(s) in accordance with this Agreement, and

**NOW, THEREFORE**, and for valuable consideration passing by and between the parties hereto, said parties intend to be legally bound hereby agree to the following considerations:

1. The duration of this contract is from its date of initiation, August 21, 2012, through the end of the 2012-2013 school year. This Agreement may be terminated sooner as provided herein.
2. EXOUSIA will provide a competent, qualified and Licensed Occupational Therapist(s) and/or Certified Occupational Therapy Assistant(s) to work at school locations selected by Geauga County Educational Service Center.
3. The Licensed Occupational Therapist(s) and the Certified Occupational Therapy Assistant will be at all times regarded as an employee(s) of Exousia Rehabilitation Services, Inc., and subject to the leave policies and procedures of EXOUSIA. EXOUSIA will give notice of planned leave(s) extending longer than three (3) days to GCESC within fourteen days of planned leave or vacation, excluding sick time, emergencies or acts of nature. EXOUSIA will fulfill contract obligations per available staff during the interim for such planned absence(s).
4. Employee(s) of EXOUSIA shall be responsible for providing their own transportation to diagnostic and therapy sites within Geauga.
5. EXOUSIA shall be reimbursed for documented travel at current federal reimbursement rates, if required to travel in between GCESC locations. Travel rates may be adjusted quarterly. Current federal rates are at fifty five and one half cents (55.5) per mile.
6. EXOUSIA shall also be compensated a flat rate for therapist travel from Boardman office of record to first school site each day of travel in the amount of \$35.50.

7. EXOUSIA fees for services rendered shall be as follows;
  - a. Occupational Therapist at a rate of sixty dollars (\$60.00) per hour
  - b. Occupational Therapy Assistance at a rate of fifty two dollars (\$52.00) per hour
  - c. Annual changes in reimbursement rates for therapist and therapy assistants may change effective at the end of the school year (usually in May/June).
8. EXOUSIA will submit to GCESC a statement for services rendered on a monthly basis.
9. GCESC agrees to make payment for EXOUSIA's services within fifteen (15) calendar days following receipt of EXOUSIA's statement to ensure continuation of services.
10. It is understood that in the event GCESC refuses or is unable to pay for services received by EXOUSIA within a reasonable time allotted, after GCESC has receipt of EXOUSIA statement, EXOUSIA has the right to temporarily stop services, without jeopardizing this agreement, breach of services or any payments. GCESC agrees to hold harmless EXOUSIA for any and all services, not rendered during such time.
11. GCESC further agrees that if collection procedures need to be implemented in appropriation of the monies due under this agreement, that the GCESC will be responsible for payment of all reasonable costs of collection, including, but not limited to attorneys fees; court costs, collection fees, and damages.
12. Monies due EXOUSIA shall be forwarded to EXOUSIA's representative or, directed to the address of record; Exousia Rehabilitative Services, PO Box 3445, Boardman, Ohio 44513-3445.
13. While working in Geauga Schools, employee(s) of EXOUSIA may have shared supervision under a duly authorized and qualified GCESC director, supervisor or therapist.
14. It is agreed, that GCESC will not compete for, contract, employ or cause to have a contract or employment with EXOUSIA employees, EXOUSIA(s), representatives or agent(s), up to eighteen (18) months of the last day of this contract, unless EXOUSIA agrees to waive such rights, with compensation in writing.
15. GCESC may terminate this Agreement within thirty (30) days in the event that the EXOUSIA breaches any of its obligations to GCESC by engaging in any conduct which is significantly injurious to the business, reputation or student care of GCESC, and if EXOUSIA fails to cure such default within thirty (30) days after receipt of written notice.
16. EXOUSIA may terminate this Agreement within thirty (30) days in the event that GCESC breaches any of its obligations to EXOUSIA by engaging in conduct which could be injurious to the business, reputation or the delivery of student services, or defaults in the performance of or compliance with any of its other duties or obligations to

17. GCESC agrees to hold in strict confidentiality and agrees not to disclose or provide any access to any of the content(s) of this agreement or employee data to any party, not a part of or within the terms of this agreement, at any time, in perpetuity. Any and all content(s) of this agreement required to be released by GCESC to any third party agencies or governing bodies must be communicated to the EXOUSIA, prior to such release to or request from said agency or governing body.

This agreement was executed at Chardon, Ohio, on this 21<sup>st</sup> day of August, 2012.

8/21/12  
Date

Geauga County Educational Service Center

Geauga County Shared Service Regional Cooperative

**Resolution of Agreement**

BURTON VILLAGE  
and  
GEAUGA COUNTY EDUCATION SERVICE CENTER

**A Resolution of Agreement** supporting the submission of applications on behalf of Geauga County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Geauga County Educational Service Center to take all steps necessary in furtherance of this goal, including, entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, the GEAUGA COUNTY EDUCATION SERVICE CENTER is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and,

WHEREAS, the GEAUGA COUNTY EDUCATION SERVICE CENTER has established a Shared Services Project to promote shared services for institutions and political subdivisions in Geauga County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and,

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and,

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and,

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where the GEAUGA COUNTY EDUCATION SERVICE CENTER is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and,

WHEREAS, The GEAUGA COUNTY EDUCATION SERVICE CENTER is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and,



Geauga County Shared Service Regional Cooperative

**Resolution of Agreement**

WHEREAS, BURTON VILLAGE wishes to explore the viability and feasibility of promoting further synergistic efforts of the Geauga County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund, and

NOW THEREFORE BE IT RESOLVED THAT, BURTON VILLAGE supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Geauga County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. GEAUGA COUNTY EDUCATION SERVICE CENTER agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Geauga County political subdivisions.
2. The BURTON VILLAGE agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

BURTON VILLAGE

by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

GEAUGA COUNTY EDUCATION SERVICE CTR

by: \_\_\_\_\_  
Matt Galemme

Title: Superintendent

Date: \_\_\_\_\_

Geauga County Shared Service Regional Cooperative

**Resolution of Agreement**

GEAUGA COUNTY COMMISSIONERS  
and  
GEAUGA COUNTY EDUCATION SERVICE CENTER

**A Resolution of Agreement** supporting the submission of applications on behalf of Geauga County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Geauga County Educational Service Center to take all steps necessary in furtherance of this goal, including, entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, the GEAUGA COUNTY EDUCATION SERVICE CENTER is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and,

WHEREAS, the GEAUGA COUNTY EDUCATION SERVICE CENTER has established a Shared Services Project to promote shared services for institutions and political subdivisions in Geauga County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and,

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and,

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and,

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where the GEAUGA COUNTY EDUCATION SERVICE CENTER is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and,

WHEREAS, The GEAUGA COUNTY EDUCATION SERVICE CENTER is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and,

Geauga County Shared Service Regional Cooperative

**Resolution of Agreement**

WHEREAS, GEAUGA COUNTY COMMISSIONERS wishes to explore the viability and feasibility of promoting further synergistic efforts of the Geauga County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund, and

NOW THEREFORE BE IT RESOLVED THAT, GEAUGA COUNTY COMMISSIONERS supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Geauga County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. GEAUGA COUNTY EDUCATION SERVICE CENTER agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Geauga County political subdivisions.
2. The GEAUGA COUNTY COMMISSIONERS agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

GEAUGA COUNTY COMMISSIONERS

by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

GEAUGA COUNTY EDUCATION SERVICE CTR

by: \_\_\_\_\_  
Matt Galemmo

Title: Superintendent

Date: \_\_\_\_\_

Geauga County Shared Service Regional Cooperative

**Resolution of Agreement**

BERKSHIRE LOCAL SCHOOL DISTRICT  
and  
GEAUGA COUNTY EDUCATION SERVICE CENTER

**A Resolution of Agreement** supporting the submission of applications on behalf of Geauga County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Geauga County Educational Service Center to take all steps necessary in furtherance of this goal, including, entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, the GEAUGA COUNTY EDUCATION SERVICE CENTER is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and,

WHEREAS, the GEAUGA COUNTY EDUCATION SERVICE CENTER has established a Shared Services Project to promote shared services for institutions and political subdivisions in Geauga County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and,

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and,

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and,

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where the GEAUGA COUNTY EDUCATION SERVICE CENTER is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and,

WHEREAS, The GEAUGA COUNTY EDUCATION SERVICE CENTER is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and,

Geauga County Shared Service Regional Cooperative

**Resolution of Agreement**

WHEREAS, BERKSHIRE LOCAL SCHOOL DISTRICT wishes to explore the viability and feasibility of promoting further synergistic efforts of the Geauga County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund, and

NOW THEREFORE BE IT RESOLVED THAT, BERKSHIRE LOCAL SCHOOL DISTRICT supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Geauga County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. GEAUGA COUNTY EDUCATION SERVICE CENTER agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Geauga County political subdivisions.
2. The BERKSHIRE LOCAL SCHOOL DISTRICT agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

BERKSHIRE LOCAL SCHOOL DISTRICT

by: \_\_\_\_\_  
Doug DeLong

Title: Superintendent

Date: \_\_\_\_\_

GEAUGA COUNTY EDUCATION SERVICE CTR

by: \_\_\_\_\_  
Matt Galemme

Title: Superintendent

Date: \_\_\_\_\_

## **Resolution of Agreement**

BURTON TOWNSHIP  
and  
GEAUGA COUNTY EDUCATION SERVICE CENTER

**A Resolution of Agreement** supporting the submission of applications on behalf of Geauga County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Geauga County Educational Service Center to take all steps necessary in furtherance of this goal, including, entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, the GEAUGA COUNTY EDUCATION SERVICE CENTER is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and,

WHEREAS, the GEAUGA COUNTY EDUCATION SERVICE CENTER has established a Shared Services Project to promote shared services for institutions and political subdivisions in Geauga County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and,

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and,

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and,

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where the GEAUGA COUNTY EDUCATION SERVICE CENTER is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and,

WHEREAS, The GEAUGA COUNTY EDUCATION SERVICE CENTER is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and,

Geauga County Shared Service Regional Cooperative

**Resolution of Agreement**

WHEREAS, BURTON TOWNSHIP wishes to explore the viability and feasibility of promoting further synergistic efforts of the Geauga County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund, and

NOW THEREFORE BE IT RESOLVED THAT, BURTON TOWNSHIP supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Geauga County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. GEAUGA COUNTY EDUCATION SERVICE CENTER agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Geauga County political subdivisions.
2. The BURTON TOWNSHIP agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

BURTON TOWNSHIP

GEAUGA COUNTY EDUCATION SERVICE CTR

by: \_\_\_\_\_

by: \_\_\_\_\_  
Matt Galemmo

Title: \_\_\_\_\_

Title: Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Geauga County Shared Service Regional Cooperative

**Resolution of Agreement**

BURTON TOWNSHIP  
and  
GEAUGA COUNTY EDUCATION SERVICE CENTER

**A Resolution of Agreement** supporting the submission of applications on behalf of Geauga County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Geauga County Educational Service Center to take all steps necessary in furtherance of this goal, including, entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, the GEAUGA COUNTY EDUCATION SERVICE CENTER is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and,

WHEREAS, the GEAUGA COUNTY EDUCATION SERVICE CENTER has established a Shared Services Project to promote shared services for institutions and political subdivisions in Geauga County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and,

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and,

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and,

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where the GEAUGA COUNTY EDUCATION SERVICE CENTER is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and,

WHEREAS, The GEAUGA COUNTY EDUCATION SERVICE CENTER is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and,



Geauga County Shared Service Regional Cooperative

**Resolution of Agreement**

WHEREAS, BURTON VILLAGE POLICE DEPARTMENT wishes to explore the viability and feasibility of promoting further synergistic efforts of the Geauga County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund, and

NOW THEREFORE BE IT RESOLVED THAT, BURTON VILLAGE POLICE DEPARTMENT supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Geauga County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. GEAUGA COUNTY EDUCATION SERVICE CENTER agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Geauga County political subdivisions.
2. The BURTON VILLAGE POLICE DEPARTMENT agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

BURTON VILLAGE POLICE DEPARTMENT

by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

GEAUGA COUNTY EDUCATION SERVICE CTR

by: \_\_\_\_\_  
Matt Galemmo

Title: Superintendent

Date: \_\_\_\_\_

## **Resolution of Agreement**

OHIO DEPARTMENT OF TRANSPORTATION  
and  
GEAUGA COUNTY EDUCATION SERVICE CENTER

**A Resolution of Agreement** supporting the submission of applications on behalf of Geauga County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Geauga County Educational Service Center to take all steps necessary in furtherance of this goal, including, entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, the GEAUGA COUNTY EDUCATION SERVICE CENTER is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and,

WHEREAS, the GEAUGA COUNTY EDUCATION SERVICE CENTER has established a Shared Services Project to promote shared services for institutions and political subdivisions in Geauga County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and,

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and,

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and,

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where the GEAUGA COUNTY EDUCATION SERVICE CENTER is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and,

WHEREAS, The GEAUGA COUNTY EDUCATION SERVICE CENTER is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and,

Geauga County Shared Service Regional Cooperative

**Resolution of Agreement**

WHEREAS, OHIO DEPARTMENT OF TRANSPORTATION wishes to explore the viability and feasibility of promoting further synergistic efforts of the Geauga County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund, and

NOW THEREFORE BE IT RESOLVED THAT, OHIO DEPARTMENT OF TRANSPORTATION supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Geauga County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. GEAUGA COUNTY EDUCATION SERVICE CENTER agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Geauga County political subdivisions.
2. The OHIO DEPARTMENT OF TRANSPORTATION agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

OHIO DEPARTMENT OF TRANSPORTATION

by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

GEAUGA COUNTY EDUCATION SERVICE CTR

by: \_\_\_\_\_  
Matt Galemmo

Title: Superintendent

Date: \_\_\_\_\_



## **Agreement**

### **BETWEEN**

**Leadership Ideas 67 Gullybrook Ln. Willoughby, Ohio 44094 and the  
Geauga County Educational Service Center.**

**The Geauga County Educational Service Center shall be identified as follows:**

**Name: Geauga County Educational Service Center**

**Address: 470 Center St. Bldg. # 2**

**City/State/Zip: Chardon, Ohio 44024**

**Business Telephone: 440.279.1700**

**IN CONSIDERATION of the promises and mutual covenants and agreements contained herein,  
the parties agree as follows:**

#### **Work to be provided:**

**Leadership Ideas will provide Shared Services development services to include:**

##### **Goals**

1. To support the economic well being of Geauga County by creating a regional shared services cooperative program.
2. To create substantive partnerships between political subdivision leaders that results in a tailored approach for the county.
3. Leverage best practices in implementation while adapting them to the unique opportunities and constraints in the county.
4. Develop a sustainable-shared services regional cooperative program.

#### **Work Approach**

Best practices from Ohio and in the Nation will be explored. Leaders will be engaged in dialogue that is consistent with their political subdivisions' work objective. Leadership Ideas/Ronald L. Victor Ed.D. will facilitate discussions with all representatives for gathering data.

Business and political subdivision leaders throughout the county will be identified and engaged in dialogue consistent with the needs, wants, and desires to improve upon the county's economic well-being. .

A model will be developed and made ready for implementation throughout Geauga County. Political subdivisions and businesses will be involved by participating in forums to learn how a regional shared service can be implemented throughout the county and region.

**Recommended Steps:**

1. Establish a Design Team
  - Meet with representative Geauga County to dialogue about their vision
  - Set initial program goals
  - Explore best practices already in place in each district
  - Determine available resources
  - Outline process
2. Survey area county political subdivisions and businesses
  - Gather data for focus group presentations
3. Conduct focus groups throughout the county with business leaders
  - Share the Geauga County ESC vision and the sense of urgency
  - Generate business, governmental and not-for-profit leader interest
  - Determine work force needs
  - Assess competencies needed by business
4. Develop a model with Design Team
  - The model will be based on data gathered and identified best practices
  - Incorporate results from adjoining counties and best practice research
  - Provide process to steering committee to design a draft model for the county
  - Establish tracking metrics
5. Finalize implementation plan
  - Conduct workshops on program development
  - Draft training materials
  - Meet with partner businesses to gain their implementation support
6. Conduct parent/student forums in each district
7. Explore funding opportunities and assist in the writing of grants

**Deliverables**

1. Process design for a regional shared services program.
2. Training for district personnel to implement and sustain the program.
3. Measurements to assess and evaluate program success.
4. Program governance model
5. Documentation of gathered data and process implementation plan.
6. Tools for training and engaging people to sustain the program.
7. Assist in the writing of grants

**Method of Providing Services**

**Leadership Ideas** will determine the method, details, and means of providing the above-described services.

**Tools and Instruments:** Geauga County ESC will supply all tools, equipment, and supplies required to perform the services under this Agreement.

**Work location:** Geauga County agrees to furnish space on the organization's premises for use while performing the above-described services.

**Term of Agreement**

The services called for under this Agreement shall commence on August 1, 2012 and end on July 31, 2013.

**Terms of Payment**

Geauga County ESC shall pay Leadership Ideas according to the following terms and conditions:

**Compensation agreement**

The billing rate shall be \$350.00 per day for a total not to exceed 20 days. Invoiced month according to timesheets.

\*\*\*\*\*

**REQUIRED SIGNATURES**

  
\_\_\_\_\_  
Leadership Ideas  
President

7/25/12  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Geauga County ESC

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date



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**Leadership Ideas**  
President

7/25/12  
Date

\_\_\_\_\_  
**Geauga County ESC**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date