

MINUTES
GEAUGA COUNTY EDUCATIONAL SERVICE CENTER
JUNE 18, 2012 8:30 A.M.

Board Members of the Geauga County Educational Service Center met on June 18, 2012, at 8:30 a.m., for the purpose of conducting their regular business meeting. Members present were: Mrs. Cavanaugh, Mrs. Koster, Mr. Battles, Mr. Gilson and Mr. Burnett.

MOTION:

Mr. Gilson moved and Mr. Battles seconded the motion to approve the agenda and addendum as presented. Vote: Mr. Gilson, yes; Mr. Battles, yes; Mrs. Koster, yes; Mrs. Cavanaugh, yes; and Mr. Burnett, yes. Motion carried.

MOTION:

Mrs. Cavanaugh moved and Mr. Battles seconded the motion to approve the minutes as written from May 15, 2012. Vote: Mrs. Cavanaugh, yes; Mr. Battles, yes; Mrs. Koster, yes; Mr. Gilson, yes; and Mr. Burnett, yes. Motion carried.

MOTION:

Mr. Battles moved and Mrs. Koster seconded the motion to approve the treasurer's report as listed below:

- 1) May financial statement.
- 2) May warrants written.
- 3) May investments.
- 4) June invoices payable.
- 5) Approval of all funds added to the Chart of Accounts after July 1, 2011, as listed below:

• Teen Pregnancy	#001-9525	\$113,196.20
• Cleveland Foundation P-16	#019-9912	\$20,000.00
• Infinite Campus	#025-9006	\$105,323.84
• Early Childhood 11-12	#439-9912	\$64,000.00
• Alternative Grant 11-12	#463-9121	\$36,193.40
• Parent Mentor 11-12	#499-9929	\$25,000.00
• Higher Education Align	#506-9107	\$4,424.21
• Limited English Prof.	#551-9129	\$12,936.00
• IDEA Early Childhood	#587-9315	\$64,853.90
• Vocational Services	#599-9912	\$142,060.67

- 6) Approve transfers to general fund in the amount of \$43,314.61 from preschool funds as listed below:

Park Preschool-9001	\$6,335.94
Metzenbaum Preschool-9002	\$19,623.36
Ledgemont Preschool-9004	\$100.00
Berkshire Preschool-9007	\$9,725.00
Kenston Preschool-9008	\$7,530.31

- 7) Approval of all transfers, advances, appropriation modifications and final ending appropriations for all funds for the 2011-2012 fiscal year as deemed necessary through June 30, 2012.
- 8) Donation accepted from anonymous donor to the Gaitway High Schools for \$250.00. Letter attached.

Vote: Mr. Battles, yes; Mrs. Koster, yes; Mrs. Cavanaugh, yes; Mr. Gilson, yes; and Mr. Burnett, yes. Motion carried.

Mr. Galemme discussed the following topics:

- Shared Services meeting.
- West Geauga Superintendent search.
- Personnel update.

MOTION:

Mrs. Koster moved and Mr. Gilson seconded the personnel as follows:

- 1) Employee Resignation:

Sally Dickard, Educational Assistant
Letter attached.
Carrie Earls, Intervention Specialist
Letter attached.

- 2) Summer supplementals to be approved as listed on the attached.

- 3) New Employees:

Alyssa Lucas, Speech Therapist
Akron University Internship – Salary \$21,000.00
185 days, all benefits included.

Amber Morvilius, ED Teacher
One year limited contract, effective August 1, 2012 through July 31, 2013, BA Step 1,
Salary - \$34,787.00, 185 days, all benefits included.

Rebekah Martin, ED Teacher

One year limited contract, effective August 1, 2012 through July 31, 2013, BA Step 0,
Salary - \$33,544.00, 185 days, all benefits included.

Kristin Uland, Speech and Language Pathologist – STARS

One year limited contract, effective August 1, 2012 through July 31, 2013, MA Step 0 –
Salary \$37,427.00, 185 days, all benefits included.

Jesse Huge, Educational Assistant

One year limited contract, effective July 1, 2012 through June 30, 2012, Salary - \$11.45
per hour X 7.5 hours per day X 186 days = \$15,972.75, all benefits included.

6) Re-employed Employees:

Lori McInerney, Educational Assistant

Two year limited contract, effective July 1, 2012 through June 30, 2014, current salary
\$10.55 per hr X 7.5 per day X 186 days = \$ 14,717.15, all benefits included.

7) Contract change:

Nicole Fisher, 25% Teacher/75% Educational Assistant, changing to 100% Teacher.

One year limited contract, BA Step 1, \$34,787.00, 185 days

All benefits included.

8) Bus drivers for approval to drive in the Geauga County Schools during the 2012-2013
school year. Attached.

Vote: Mrs. Koster, yes; Mr. Gilson, yes; Mrs. Cavanaugh, yes; Mr. Battles, yes; and Mr. Burnett,
yes. Motion carried.

MOTION:

Mr. Battles moved and Mr. Gilson seconded the motion to approve the maternity leave request
for Angela Pealer, Intervention Specialist. Leave to be effective August 19, 2012 through
approximately November 12, 2012. Vote: Mr. Battles, yes; Mr. Gilson, yes; Mrs. Koster, yes;
Mrs. Cavanaugh, yes; and Mr. Burnett, yes. Motion carried. Letter attached.

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MOTION:

Mrs. Koster moved and Mr. Battles seconded the motion to approve the parental leave request for Brianne Bush, Speech Therapist, for the 2012-2013 school year. Vote: Mrs. Koster, yes; Mr. Battles, no; Mr. Gilson, no; Mrs. Cavanaugh, abstain; and Mr. Burnett, no. Motion denied. Letter attached.

MOTION:

Mrs. Koster moved and Mr. Battles seconded the motion to approve the parental leave request for Michelle Petrillo-Carr, ED Teacher, from August 20 through approximately December 3, 2012. Vote: Mrs. Koster, yes; Mr. Battles, yes; Mr. Gilson, yes; Mrs. Cavanaugh, yes; and Mr. Burnett, yes. Motion carried.

MOTION:

After much discussion Mrs. Koster moved and Mr. Battles seconded the motion to grant the following salary increases for the 2012-2013 school year.

Confidential Central Office Classified Employees –2% increase over current 2011-2012 salary.
Educational Assistants and all other Classified and non central office staff Employees – 1% increase over current 2011-2012 salary.

Vote: Mrs. Koster, yes; Mr. Battles, yes; Mrs. Cavanaugh, yes; Mr. Gilson, yes; and Mr. Burnett, yes. Motion carried.

MOTION:

Mr. Battles moved and Mrs. Cavanaugh seconded the motion to move into executive session at 10:20 a.m. to discuss personnel. Vote: Mrs. Battles, yes; Mrs. Cavanaugh, yes; Mr. Gilson, yes; Mrs. Koster, yes; and Mr. Burnett, yes. Motion carried.

MOTION:

Mrs. Koster moved and Mr. Gilson seconded the motion to move into regular session at 10:45 a.m. Vote: Mrs. Koster, yes; Mr. Gilson, yes; Mrs. Cavanaugh, yes; Mr. Battles, yes; and Mr. Burnett, yes. Motion carried.

MOTION:

Mr. Battles moved and Mrs. Koster seconded the motion to approve a 1% increase in salary to the Treasurer, Lorri Petersen, and the Superintendent, Matthew Galemme for the 2012-2013 school year. Vote: Mr. Battles, yes; Mrs. Koster, yes; Mrs. Cavanaugh, no; Mr. Gilson, yes; and Mr. Burnett, yes. Motion carried.

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Old Business - Discussion held on the status of updating employee contracts. Shelia Salem, Assistant Prosecutor, is assisting with the process.

MOTION:

Mrs. Koster moved and Mr. Battles seconded the motion to approve Liability, Violence, Property and Automobile Insurance renewal with the Ohio School Plan/Love Insurance, effective July 1, 2012 through June 30, 2013. Total premium - \$13,463.00. Liability coverage – three million/five million per aggregate.

Next board meeting is July 10, 2012, at 7:00 p.m.

MOTION:

Mrs. Koster moved and Mr. Gilson seconded the motion to adjourn at 10:55 a.m. Vote: Unanimous approval . Motion carried.

Gaitway High School@
Fieldstone Farm
16497 Snyder Road
PO Box 23129
Chagrin Falls, OH 44023

Ladies & Gentlemen:

The enclosed \$250 unrestricted donation to is in recognition of the work done for your organization by Sheila Collins. I appreciate what your organization does for our community.

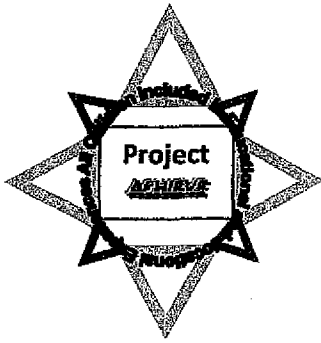
As a donor, I wish to remain anonymous.

To whom it my concern:

I am writing this letter to inform you that I will be unable to return to my teacher aide position with Geauga Achieve. I want to thank you for the opportunity to work at Geauga County Educational Service Center. The knowledge and experience I have gained will be utilized in any classroom position I may seek in the future. Best wishes to students and staff.

Thank you,


Sally Dickard



Geauga County Educational Service Center

470 Center Street Bldg. # 2, Chardon, Ohio 44024
Telephone: 440-279-1700 Fax: 440-286-7106

Carrie Earls
Intervention Specialist

June 13, 2012

Mr. Galemmo,

After much consideration, I have decided not to return to the Geauga County E.S.C. for the 2012-2013 school year. I understand that this requires me to resign as I am not eligible for an extension of my parental leave. I have enjoyed working for the Geauga County E.S.C. and hope that I will be considered for a position in the future

Please contact me if there are any questions or concerns, and also if there are any further steps that I need to take.

Thank you,

A handwritten signature in cursive script, appearing to read "Carrie Earls".

Carrie Earls

Intervention Specialist

e-mail: carrie.earls@geaugaesc.org

cell: (216) 513-5778

cc: Lorri Petersen.

Sharon Knotek

SUMMER 2012 EXTENDED SCHOOL YEAR

	Job	Approx.Time	Pay Rate	Total
CARDINAL				
Jennifer Miklovich	Occupational Therapist	6 hours	\$ 37.16	\$ 222.96
NEWBURY				
Julianne Parker	Speech Therapist	9 hrs	\$ 37.68	\$ 339.12
WEST GEAUGA ESY				
Stacy Heatwole	Speech Therapist	4 days	\$ 291.55	1166.184
STARS ESY				
Kelly Oblaczynski	Teacher	1 day	\$ 277.12	\$ 277.12
Greg Sopko	Educational Assistant	1 day	\$ 129.83	\$ 129.83
Summer Alternative School				
Brad Bowser	Teacher	10 days	\$ 100.00	\$ 1,000.00
Bryan Less	Teacher	10 days	\$ 100.00	\$ 1,000.00

SUMMER 2012 EXTENDED SCHOOL YEAR

	Job	Approx. Time	Pay Rate	Total
CARDINAL				
Jennifer Miklovich	Occupational Therapist	3 hours	\$ 37.16	\$ 111.48
WEST GEAUGA ESY				
Beth Timen	Physical Therapy	7.5 hours	\$ 46.14	346.05
Kary Clark	Physical Therapy	7.5 hours	\$ 32.30	242.25

**BUS DRIVERS
2012-2013
FOR BOARD APPROVAL
FOR THE FOLLOWING DISTRICTS**

Chardon

Kimberly Arnold
Denise R. Babic
Bruce A. Baird
Karen M. Barnes
Joseph Bors
Anne M. Brazis
Janice L. Chesnes
Angie Clark
Lois M. Cox
Rodney E. Dickinson
Lynn Forbes
Jennifer L. Fox
Lisa I. George
Stacy Guerra
Ernest L. Haaser
David T. Hackett
Linda A. Hackett
Diane L. Jewell
Kenneth L. Kirby
Paul A. Marks II
Thomas L. McAuley
Sheiran S. Mucciarone
Jack A. Neumore
Stevan Orr
Andrew Pozelnik
Dwain A. Raikes Jr.
Deborah L. Rastall
Beth J. Riddle
Karen M. Rundt
Michael D. Sanborn
Rose M. Schlappal
Kenneth M. Shieff

Lisa M. Shirkey
Karen Speck
Walter T. Stachiw
Cecilia M. Terranova
Robert M. Thompson
Alan F. Verbanek
Ferdinand D. Wolfe

**BUS DRIVERS
2012-2013
PRE-APPROVAL BY THE BOARD
PENDING RECEIPT OF ALL REQUIRED DOCUMENTS
FOR THE FOLLOWING DISTRICTS**

Chardon
Cedric R. Greene
Rand F. Melocik
James F. Murphy
Susan T. Obranovich
Joan Clarice Sinclair

**BUS DRIVERS
2012-2013
FOR BOARD APPROVAL
FOR THE FOLLOWING DISTRICT**

Ledgemont

Janet L. Baxter
Paula S. Doerr
Timothy R. Doerr
Cindy M. Lausin
Robert J. Lausin
Lesley V. Long
James H. Marsic
Dorothy Mitchell
Hope B. Russell
Ilona A. Schmid
Kathryn Sizemore

**BUS DRIVERS
2012-2013
FOR BOARD APPROVAL
FOR THE FOLLOWING DISTRICT**

Newbury

Kim M. Battaglia
Cathy J. Bukovics
Belinda S. Fagan
Henry Fingerhut
Kerry L. Folmer
Betty L. Frenchak
Isabel J. Kirby
Sindy L. Krukowski
Patricia A. Meagher
Margaret M. Oram
Kim P. Sass
Nicholas J. Sass
Richard B. Vyse

Angela Pealer
13732 Aquilla Rd.
Burton, Ohio 44021
May 25, 2012

Matt Galemmo
Superintendent
Geauga County Educational Service Center
470 Center Street
Chardon, Ohio 44024

Dear Mr. Galemmo,

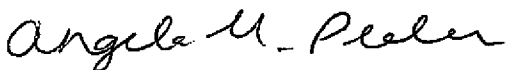
This letter is to inform you that my husband and I are expecting our second baby this August and wish to request a leave of absence.

I would like for my maternity leave to begin upon delivery of my child. The expected due date is August 19, 2012. I intend to notify the Geauga County Educational Service Center by phone when I will start my actual absence.

I intend to return to work on November 12, 2012.

Please feel free to contact me by phone (440)668-8479 or by email angela.pealer@geaugaesc.org

Thank you,



Angela Pealer

Itinerant Intervention Specialist

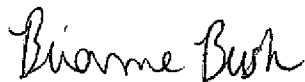
Brianne Bush
35048 Cannon Rd.
Bentleyville, OH 44022-3502
T (440) 287-0195
briannekapley@gmail.com

June 1st, 2012

Dear Matt Galemme,

I am writing to request an extension to my current parental leave. Specifically I would like to take leave from my position as a speech/language pathologist for the 2012-2013 school year. With the recent life changing event of the birth of my child, it is pertinent that I take this leave to care for my child full time. I fully enjoy my position as a speech/language pathologist, but feel that it is necessary for me to take this leave at this point in my life. Please contact me with any questions you may have regarding this request.

Sincerely,

A handwritten signature in cursive script that reads "Brianne Bush".

Brianne Bush

May 14, 2012

Dear Mr. Matt Galemmo,

I am writing to request a leave of absence from August 20 until December 3, 2012 due to my son's birth three months early on March 9, 2012 and potential medical complications after leaving the NICU. I am aware that this time will be unpaid.

Thank you,

Michelle Petrillo-Carr