

MINUTES  
GEAUGA COUNTY EDUCATIONAL SERVICE CENTER  
APRIL 19, 2012 7:00 P.M.

Board members of the Geauga County Educational Service Center met on April 19, 2012, for the purpose of conducting their regular business meeting. Members present were: Mrs. Cavanaugh, Mrs. Koster, Mr. Battles, Mr. Gilson and Mr. Battles. Visitor: Kylee Porter.

**MOTION:**

Mr. Battles moved and Mrs. Koster seconded the motion to approve the agenda and the addendum as presented. Vote: Mr. Battles, yes; Mrs. Koster, yes; Mrs. Cavanaugh, yes; Mr. Gilson, yes; and Mr. Burnett, yes. Motion carried.

**MOTION:**

Mrs. Cavanaugh moved and Mr. Gilson seconded the motion to approve the minutes of March 20, 2012, as written. Vote: Mrs. Cavanaugh, yes; Mr. Gilson, yes; Mrs. Koster, yes; Mr. Battles, yes; and Mr. Burnett, yes. Motion carried.

**MOTION:**

Mr. Battles moved and Mr. Gilson seconded the motion to approve the treasurer's report as listed below:

- 1) March financial statement.
- 2) March warrants written.
- 3) March investments.
- 4) April invoices payable.
- 5) Donation of \$750.00 value to Richie Reece Band to perform at Gaitway High School.  
Donation of \$200.00 to the Teen Pregnancy Prevention Empowerment Program from Joanne Salon.  
Donation of \$1,500.00 from the Chardon Eagles to the Geauga Academy Program.

Vote: Mr. Battles, yes; Mr. Gilson, yes; Mrs. Koster, yes; Mrs. Cavanaugh, yes; and Mr. Burnett, yes. Motion carried.

Mr. Galemme reported on the following topics:

- 1) West Geauga Schools Superintendent search.
- 2) Anti-Bullying Seminar – May 8, 2012.
- 3) P-16 – Geauga County Shared Services Meeting

MOTION:

Mr. Battles moved and Mr. Gilson seconded the motion to approve the following personnel items:

- 1) Bus driver for approval to drive in the Geauga County Schools during the 2011-2012 school year.

Cindy Lausin – Ledgemont

- 2) Professional meetings for attendance:

Michele Wargo, Gifted Coordinator, to attend Great Books Shared Inquiry, Kenston Schools, May 14, total approx. cost: \$250.00.

Valerie Parker, ED Program Administrator, and Heather Dodd, Transition Coordinator, to attend Crisis Prevention Institute Trainer's Certification and Autism Spectrum Disorders Training Program, Columbus, May 8-10, total approx. cost: \$4,298.00. SST-4 shall reimburse \$3,596.00.

Lorri Petersen, Treasurer, to attend Ohio Treasurers of Educational Service Center Spring Conference, Columbus, May 17 & 18, total approx. cost: \$375.00.

Sharon Knotek, Director of Operations, and Valerie Parker, ED Program Administrator, to attend Statewide Educator Evaluation Symposium, Columbus, May 25, total approx. cost: \$435.00.

Stephanie Cohen, Occupational Therapist, to attend The Power of Vision, Web Seminar DVD, total approx. cost: \$169.99.

- 3) Letters of Resignation:

Joan Redmond, Special Education Coordinator, effective July 31, 2012. Letter attached.

Mark Coso, Educational Assistant, effective April 9, 2012. Letter attached.

- 4) Supplemental contract approval for the 2011-2012 school year:

Walter Waldbauer, Truant Officer  
Up to 15 days @ \$332.63 per day

5) Salary – hourly/daily wage changes:

GED Teachers – currently \$17.50 per hour. Effective July 1, 2012, hourly rate to be \$19.00.

LPN/RN Substitute Nurses – \$142.50 per day effective for the 11-12 school year.

6) Approval of employee contract non-renewals effective at the completion of the 2011-2012 school year. Attached.

7) Approve the attached list of employee contract renewals effective for the 2012-2013 school year.

Discussion followed. Vote: Mr. Battles, yes; Mr. Gilson, yes; Mrs. Cavanaugh, yes; Mrs. Koster, yes; and Mr. Burnett, yes. Motion carried.

MOTION:

Mrs. Koster moved and Mr. Battles seconded the motion to approve the third and final readings of the following board policies:

Program - Section 504/ADA

Prohibition Against Discrimination Based on Disability - #2260.01

Operations – School Calendar - #8210

Discussion followed. Vote: Mrs. Koster, yes; Mr. Battles, yes; Mr. Gilson, yes; Mrs. Cavanaugh, yes; and Mr. Burnett, yes. Motion carried.

MOTION:

Mrs. Koster moved and Mr. Battles seconded the motion to approve new business items as listed below:

- 1) Approve list of April substitute teachers/tutors who have met all the requirements to be employed in the Geauga County Schools during the 2011-2012 school year. Attached.
- 2) Approve Chardon Board of Education transportation reimbursement applications for students listed below:

Hayley Diemer	Andrews Osborne
Julie Grimwade	Andrews Osborne
Jason and Melanie Pohl	Andrews Osborne
Theoden and William	
Blankschaen	Cornerstone Christian
Lydia DiMeolo	Cornerstone Christian
Annah George	Cornerstone Christian
Amanda, Nicole and Zachary	
Holder	Cornerstone Christian
James and Patrick Paranish	Cornerstone Christian
Elliott Storey	Cornerstone Christian
Johnathan Stringer	Cornerstone Christian
Amber Ward	Cornerstone Christian
Emily Brush	Hershey Montessori
Liz Gutierrez	Hershey Montessori
Theodore and Charlotte Jons	Hershey Montessori
Cormac and Lucy McNees	Hershey Montessori
Fritz Neubauer	Hershey Montessori
Anna Tokich	Hershey Montessori
Mena Afsarifard	Hershey Montessori
Olivia Ciroli	Lake Catholic
Shelby Eisenhart	Lake Catholic
Madison English	Lake Catholic
Andrew Herbruck	Lake Catholic
David Johnson	Lake Catholic
Zachariah Johnson	Lake Catholic
Matthew Ludwig	Lake Catholic
Jennifer Manka	Lake Catholic
Hanna Mikulandra	Lake Catholic
Elise Mueller	Lake Catholic
Eric Sablar	Lake Catholic
James Szep	Lake Catholic
Nicholas Yanesh	Lake Catholic
Nolan Kirsh	Peaceful Children
Andrew Neal	Peaceful Children
Emma and Connor Norton	Peaceful Children
Emily Ambrose	St. Gabriels
Austin and Natalie Dumm	St. Gabriels
Lauren and Mallorie Flick	St. Gabriels
Madeline and Mallory Lough	St. Gabriels

Emma and John Love	St. Gabriels
Jacquelin & Paul Nguyen	St. Gabriels
Carleen and Isabelle Stilliana	St. Gabriels
Ethan and Max John	St. Gabriels
Bethany Fitzgerald	Upper Hawken
Seth King	Upper Hawken
Quinn McHale	Upper Hawken
Arman Razmjouei	Upper Hawken
Ann Schirm	Upper Hawken
Andrew and Zach Balogh	Willo Hill Christian
Matthew Gant	Willo Hill Christian
Rebekah Irby	Willo Hill Christian
Noah Keeney	Willo Hill Christian

- 3) Motion to contract with the University of Akron for placement of Alyssa Lucas, OMNIE Speech Therapist at the rate of \$26,000.00 plus benefits for the 2012-2013 school year.

Discussion held. Vote: Mrs. Koster, yes; Mr. Battles, yes; Mr. Gilson, yes; Mrs. Cavanaugh, yes; and Mr. Burnett, yes. Motion carried.

Informational items:

- 1) Next board meeting – May 15, 2012.
- 2) Lake and Geauga Counties all Boards' Dinner – May 21, 5:30 p.m.

MOTION:

Mrs. Koster moved and Mr. Gilson seconded the motion to adjourn at 8:20 p.m.  
Vote: Unanimous approval. Motion carried.

### List of Employees Recommended for Non-Renewal

Last Name	First Name	Position
Leiter	Tessa	Part-time Preschool Educational Asst. at Gardiner
Gingerich	Pamela	STARS Kindergarten Aide, Huntsburg
Mathers	Sheila	ED Assistant @ Kenston HS
McInerney	Lori	MD Educational Assistant - Lindsay Elementary
Misterka	Kelly	MD Aide- Lindsey Elementary
Roberts	Tracy	MD Educational Assistant - Timmons Elementary
Williams	Rosemary	Part-time Preschool Educational Asst. at Gardiner
<b>Substitutes</b>		
Cataline	Irene	Sub Educational Asst. in various positions
Connell	Bryan	Sub ED Educational Asst./ L-T at ACC
Dunasky	Karen	Sub Educational Asst./Teacher in various positions
Fugedy	Darlene	Sub Educational Asst./Teacher in various positions
Germovsek	Katie	L-T Sub MD Educational Asst. at Lindsay Elem.
Jones	Allison	L-T Speech Language Therapist for B. Bush
Misconin	Jennifer	Sub Preschool 1:3 Educational Asst. (1/2 day) at Metz
Mitchell	Marisa	Sub Educational Asst./Teacher in various positions
Morvilus	Amber	L-T Sub for Michelle Carr, ED Jordak Int.
Nothnagel	Phyllis	Sub Job Coach
Rosenthal	Adrienne	Sub ED Educational Aide
Sattelman	Colleen	L-T Sub Preschool Itinerant for K. Liguzinski
Skoczen	Sue	L-T Sub Educational Assistant at Kenston MS
Weaver	JoAnn	Sub ED Educational Aide for Kenston
<b>Independent Contractors</b>		
Abramson	Deb	OT
Belew	Dee	Braille Transcriber
Geib	Jocelyn	STARS/Preschool Consultant
Mansfield	Dawn	One on One LPN for CA
Miller	Alisha	Nurse
Nelson	Dawn	Vision Specialist
Joeyack	Melissa	LPN for WG
Lakes	Barbara	Social Worker
Logge	Wes	Energy Consultant for WG
Mervyak	Judy	OTA
Veilacher	Shannon	LPN for LE

Joan Redmond  
548 Honeysuckle Lane  
Chagrin Falls, OH 44023

March 26, 2012

Dear Mr. Glemmo,

Please accept my resignation as a Special Education Coordinator in the Kenston School District, effective at the end of this contracted year.

I have appreciated the opportunity to continue to work in the Kenston Schools during the past four years (in a different capacity!) and thank both you and Dr. Lee for that experience.

Best Regards,



Joan Redmond

cc: Dr. Robert Lee

Mark Coso  
12966 Stanfield Dr.  
Chardon, Ohio 44024  
440-655-5307  
Markmitzi@windstream.net  
April 4, 2012

Matt Galemmo  
Superintendent  
Geauga ESC  
470 Center St., Bldg. #2  
Chardon, Ohio 44024

Dear Mr. Galemmo,

Please accept this letter as formal notification that I am leaving my position with Geauga ESC on April 9<sup>th</sup>, 2012.

Thank you for the opportunities you have provided me during my time with Geauga ESC. If I can be of any assistance during this transition, please let me know.

Sincerely,  
Mark Coso

A handwritten signature in black ink, reading "Mark J. Coso". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.



Employee Contracts Recommendations for 2012-2013								
Last Name	First Name	Position	Supp	# of days	2011-2012 Contract	Cont Exp	Recommendation	Any Changes in Position/Location?
Adams	Shelley	GELC Preschool Teacher		185	NR-RENEWED 1 yr	2012	1 yr	
Allen	Suzanne	Pupil Pers/School Improve Dir.	20	200	2 yr	2013	N/A	
Amantea	Nancy	Cross Categorical Aide - W.G. Middle School		186	Continuing	Cont.	N/A	
Baar	Lindsay	Gaitway HS Principal		200	1 yr	2012	2 yr	
Baker	Don	Assistant Systems Tech, WG		156	1 yr	2012	1 yr	
Barcikowski	Martha	ED Aide at Jordak Elementary		186	Continuing	Cont.	N/A	
Beebe	Earl	Job Trainer/Transportation Specialist		189	2 yr-aide/1 yr-teaching	2013/2012	1 yr Tchg	
Benedejcic	Joan Byrne	Psychologist-Kenston		200	2 yr	2013	N/A	
Blair	Ann	Parent Mentor		185	1 yr	2012	1 yr	
Bowser	Bradley	Alternative School Teacher		185	2 yr-2012	2012	2 yr	
Bridge	Lisa	Preschool Aide, Metzenbaum		186	Continuing	Cont.	N/A	
Brittain	Carena	Autism and Behoavioral Consultant		200	2 yr	2013	N/A	
Burky	Jennifer	Occupational Therapist-Chardon		190	2 yr-2012	2012	2 yr	
Bush	Brianne	Speech Therapist, Cardinal, STARS, Preschool		185	2 yr	2013	N/A	
Campbell	Karrie	Preschool Aide at Metzenbaum		188	NR-RENEWED 2 yr	2013	N/A	
Carmigiano	Kathy	ED Aide- WGMS		186	Continuing	Cont.	N/A	
Carr	Michelle	ED Intervention Specialist, Cardinal Intermediate		185	2 yr	2013	N/A	
Cecchini	Katelyn	APE Teacher		185	2 yr	2013	N/A	
Chaky	Jessica	STARS Aide		186	2 yr	2013	N/A	
Cinadr	Melissa	ED Intervention Specialist at Newbury Jr. High		185	2 yr-2012	2012	2 yr	
Clark	Kary	PT Assistant -All districts		149	1 yr	2012	1 yr	
Cline	Bruce	Gaitway ED Teacher		185	2 yr Teacher	2013	N/A	
Cogswell	Rachael	STARS Aide, Cardinal Middle		186	2011-Continuing	Cont.	N/A	
Cohen	Stephanie	Occupational Therapist at Chardon		190	1 yr	2012	2 yr	
Cook	Donna	Geauga Academy Program Manager	20	200	2 yr	2013	N/A	
Coso	Mark	Educational Assistant-STARS		186	Continuing	Cont.	N/A	
Cumpstone	Kerry	MD Aide, Kenston Intermediate		186	2 yr-2012	2012	Cont.	
DeMattia	Tina	Secretary		260	Continuing	Cont.	N/A	
DePreta	Rebecca	STARS Teacher, Cardinal Middle		185	1 yr	2012	Resigned	Effective July 31, 2012
DeWeese	Jacqueline	Preschool Teacher at GELC		185	1 yr	2012	2 yr	
Dezman	Sandra	Part Time Preschool Aide at GELC		186	NR-RENEWED 2yr	2013	N/A	
Dickard	Sally	MD 1-1 Aide at Cardinal with CA & KE student		186	2 yr	2013	N/A	
Dicker	Tessa	Part-time Preschool Educational Asst. at Gardiner		186	1 yr	2012	Non-Renew	
Dodd	Heather	Transition Coordinator		200	2 yr	2013	N/A	
Drennen	Eric	APE Teacher for STARS and MD		185	2 yr-2012	2012	2 yr	
Duncan	Jessica	50% MD Teacher - WG HS/50% Job Trainer		185	2 yr-2012	2012	2 yr	
Earls	Carrie	MD Teacher - CA HS		185	1 year leave	2012	1 yr	
Fade	Nancy	MD Aide-Timmons Elementary		186	Continuing	Cont.	N/A	
Ferguson	Jeff	Psychologist- Berkshire		200	2 yr-2012	2012	2 yr	
Firem	Sheldon	Psychologist- Chardon		200	2 yr-2012	2012	2 yr	
Fischer	Donna	Licensed Professional Counselor		190	1 yr	2012	2 yr	
Fisher	Nicole	25% ED Teacher/75% ED Educational Asst. at ACC		186	1 yr Teaching, 1 year Aide	2012	2 yr (both)	
Fletcher	Suzanne	Psychologist-West Geauga		200	2 yr	2013	N/A	
Formica	Denise	ED Aide- West Geauga HS		186	Continuing	Cont.	N/A	
Fox	Rosemary	MD Aide at Cardinal HS		186	2 yr	2013	N/A	
Fraley	Michelle	Occupational Therapist-Preschool & Berkshire		190	2 yr	2013	N/A	
Friedberg	Abby	Speech Therapist STARS & Preschool		185	2 yr	2013	N/A	
Fuduric	Geraldine	ED Aide-Newbury MS		186	Continuing	Cont.	N/A	
Galemmo	Matthew	Superintendent		260	3 yr	2014	N/A	
Gandolfi	Jaina	Director of Special Education Transition Programs		205	2 yr-2012	2012	2 yr	
Gingerich	Kathrine	Occupational Therapist-STARS & Preschool		152	2 yr	2013	N/A	
Gingerich	Melissa	RS Aide, Cardinal Middle		186	Continuing	Cont.	N/A	

Last Name	First Name	Position	Supp	# of days	2011-2012 Contract	Cont Exp	Recommendation	Any Changes in Position/Location?
Gingerich	Pamela	STARS Kindergarten Aide, Huntsburg		186	2 yr-2012	2012	Non-Renew	
Gonzalez	Francisco	OT-Kenston, Geauga Achieve		190	2 yr	2013	N/A	
Gregan	April	School Psychologist Cardinal		200	2 yr-2012	2012	2 yr	
Griffin	Rosemarie	Speech Language Pathologist - Kenston Preschool		122	1 yr	2012	1 yr	
Hall	Gerlyn	Preschool Educational Asst.- Park		186	Continuing	Cont.	N/A	
Hanson	Kristin	MD Teacher-Kenston Intermediate		185	2 yr-2012	2012	2 yr	
Hass	Jacqueline	Visually Impaired Technician		181	1 yr	2012	1 yr	
Havel	Catherine	STARS Aide, Jordak Elementary		186	Continuing	Cont.	N/A	
Heatwole	Stacy	Speech Therapist-Preschool		185	2 yr-2012	2012	2 yr	
Heiman	Jennifer	Speech Therapist/ MD and Berkshire HS		148	2 yr - reduced to 148 days	2013	N/A	
Hendrickson	Aaron	ED Teacher-Gaitway HS		185	2 yr-2012	2012	1 yr	
Hendrickson	Cindy	ED Aide-Gaitway HS		186	Continuing	Cont.	N/A	
Horner	Michelle	ED Aide at CA Intermediate		186	Continuing	Cont.	N/A	
Jancik	Dana	STARS Program Director		220	2 yr	2013	N/A	
Jovan	Wendy	School Psychologist LE/CH		200	2 yr	2013	N/A	
Juliani	Daniel	Group Home Teacher		185	2 yr	2013	N/A	
Jurcak	Sylvia	STARS Occupational Therapist		152	2 yr	2013	N/A	
Kachler	Barbara	Newbury Aide		186	Continuing	Cont.	N/A	
Kaminski	Shelby	ED Teacher at Auburn Career Center		185	2 yr	2013	N/A	
Kankula	Jessie	STARS Teacher, Cardinal High		185	2 yr	2013	N/A	
Karn	Terri	MD Educational Assistant-Timmons Elem		186	Continuing	Cont.	N/A	
Kellogg	Jill Kinson	STARS Aide, Jordak Elementary		186	Continuing	Cont.	N/A	
Kennedy	William	ED Aide at Gaitway HS		186	NR-RENEWED 2 yr	2013	N/A	
King	Crystal	Secretary		260	Continuing	Cont.	N/A	
Klock	Jennifer	Supervising School Nurse for MD Program		200	2 yr-2012	2012	2 yr	
Knotek	Sharon	Director of Special Education	29	200	2 yr-2012	2012	2 yr	
Koch	Carrie	Itinerant Preschool Teacher - Burton/Newbury		185	2 yr	2013	N/A	
Kokal	Amber	Psychologists - Newbury & Cardinal		185	NR-RENEWED 1 yr	2012	2 yr	
Kuhn	Tammy	Secretary		260	Continuing	Cont.	N/A	
Lackey	Karen	TPP Admin/Social Worker		210	1 yr	2012	2 yr	
Larkin	Emily	Speech Therapist-Preschool		185	Continuing	Cont.	N/A	
Larrick	Polly	MD Aide at WG MS		186	Continuing	Cont.	N/A	
Less	Bryan	Alternative School Teacher		185	2 yr-2012	2012	2 yr	
Lessick	Rachel	MD Teacher, West G MS		185	2 yr	2013	N/A	
Liguzinski	Kristen	Preschool Itinerant Teacher - West Geauga		185	Continuing	Cont.	N/A	
Low	Kay Lyn	Job Training Coordinator-Gaitway HS		185	2 yr	2013	N/A	
Ludwig	Robin	Curriculum Instruction & Staff Development Progr	15	200	2 yr-2012	2012	2 yr	
Maas	Susan	Psychologist- Kenston		200	2 yr-2012	2012	2 yr	
Maiorca	Jill	Social Worker		200	2 yr	2013	N/A	
Manning	Cathy	Assistant Treasurer		260	Continuing	Cont.	N/A	
Mathers	Sheila	ED Assistant @ Kenston HS		186	2 yr-2012	2012	Non-Renew	
McClellan	Heather	MD Teacher at Berkshire		185	2 yr-2012	2012	2 yr	
McCollum	Patricia	Early Intervention Specialist @ Metzenbaum		185	2 yr	2013	N/A	
McInerney	Lori	MD Educational Assistant - Lindsay Elementary		179	1 yr	2012	Non-Renew	
McNaughton	Chris	STARS Kindergarten Aide, Huntsburg		186	Continuing	Cont.	N/A	
McSherry	William	ED Teacher at Fieldstone Farm		185	2 yr	2013	N/A	
Meek	Danna	Itinerant Preschool Teacher Chardon/Ledgemont		185	Continuing	Cont.	N/A	
Meikle	Sarah	Speech Therapist STARS		148	2 yr-2012	2012	2 yr	
Melkerson	Laura	STARS Aide, Cardinal Middle		186	2011-Continuing	Cont.	N/A	
Michel	Gayle	Preschool Administrator	14	200	2 yr	2013	N/A	
Miklovich	Jennifer	STARS Occupational Therapist		190	2 yr	2013	N/A	
Miller	Brienne	ED Educational Assistant at ACC		186	NR-RENEWED 2 yr	2013	N/A	
Misterka	Kelly	Aide- Lindsey Elementary		186	NR-RENEWED	2012	Non-Renew	

Last Name	First Name	Position	Supp	# of days	2011-2012 Contract	Cont Exp	Recommendation	Any Changes in Position/Location?
Monaco	Theresa	STARS Aide, Jordak Elementary		186	2011-Continuing	Cont.	N/A	
Neill	Erin	Preschool Teacher at Park Elem		185	1 yr	2012	2 yr	
Nickerson	Virginia	Superintendent Secretary		260	Continuing	Cont.	N/A	
Noble	Sherri	STARS Aide, Jordak Elementary		186	Continuing	Cont.	N/A	
Nozling	Christine	STARS Speech Therapist Asst.		185	2 yr	2013	N/A	
Oblaczynski	Kelly	STAR Teacher, Jordak Elementary		185	2 yr	2013	N/A	
Overton	Rachel	STARS Aide, Jordak Elementary		186	Continuing	Cont.	N/A	
Palecek	Martha	STARS Health Aide, Jordak Elementary		186	2011-Continuing	Cont.	N/A	
Parker	Julianne	Speech Pathologist-Newbury		185	2 yr	2013	N/A	
Parker	Valerie	ED Program Administrator	20	200	2 yr	2013	N/A	
Pavsek	Michelle	Preschool Aide, Metzenbaum		186	NR-RENEWED 2 yr	2013	N/A	
Pealer	Angela	Preschool Intervention Specialist-Metzenbaum		185	2 yr-2012	2012	2 yr	
Penttila	Linda	Energy Consultant for Chardon			1 yr	2012	2 yr	
Perusek	Maria	Psychologist-Preschool	5	200	2 yr	2013	N/A	
Petersen	Loretta	Treasurer		260	3 yr	2014	N/A	
Polan	Christine	50% MD Aide Cardinal HS/50% Job Coach		186	2011-Continuing	Cont.	N/A	
Porter	Karen	STARS Aide, Cardinal High		186	Continuing	Cont.	N/A	
Portman	Anne	STARS Aide, Huntsburg		186	Continuing	Cont.	N/A	
Rahrig	Meghan	STARS Teacher, Jordak Elementary		185	2 yr	2013	N/A	
Ramos	Julie	Mentoring Supervisor	20	200	2 yr-2012	2012	2 yr	
Randall	Patricia	Preschool Teacher at Burton		185	1 yr	2012	2 yr	
Redmond	Joan	P-T Special Ed Director at Kenston		80	1 yr	2012	Retiring	
Rex	Katharine	Speech Language Pathologist-Geauga Achieve		185	2 yr	2013	N/A	
Rhodes	Kathleen	MD Educational Assistant - Berkshire		186	Continuing	Cont.	N/A	
Ricketts	Janine	Occupational Therapist-West G		190	2 yr	2013	N/A	
Roberts	Tracy	MD Educational Assistant - Timmons Elementary		185	1 yr	2012	Non-Renew	
Rose	John	Special Education Director Ledgemont/Cardinal		164	1 yr - Reduced to 164 days	2012	1 yr	Reduce to 120 Days, CA only
Rosenbaum	Nancy	COTA - Kenston, Cardinal		185	2 yr	2013	N/A	
Rugg	Catherine	MD 1:1 Aide at Cardinal HS with KE student		186	Continuing	Cont.	N/A	
Sanborn	Kathleen	NDCL Psychologist		200	2 yr	2013	N/A	
Sapp	Janet	STARS Teacher, Jordak Elementary		185	2 yr-2012	2012	2 yr	
Scarano	Frank	Director of Psychological Services		200	2 yr	2013	N/A	
Schmelzer	Kathleen	Social Worker		200	2 yr-2012	2012	2 yr	
Seifried	Katie	Itinerant Preschool Teacher - Kenston		185	Continuing	Cont.	N/A	
Shelton	Pam	MD Aide at Berkshire		186	Continuing	Cont.	N/A	
Siegel-Green	April	Director of Exceptional Children, Chardon		220	2 yr-2012	2012	3 yr	
Siperke	Charmaine	P-T Preschool Aide at GELC		186	NR-RENEWED 2 yr	2013	N/A	
Slivka	Glee	Secretary		224	1 yr	2012	2 yr	
Smith	Wendy	STARS Aide, Jordak Elementary		186	2 yr	2013	N/A	
Sopko	Gregory	STARS Aide, Jordak Elementary		186	Continuing	Cont.	N/A	
Sotkovsky	Suzanne	Payroll & Benefits Coordinator		260	Continuing	Cont.	N/A	
Southall	Katherine	STARS Kindergarten Teacher, Huntsburg		185	2 yr-2012	2012	2 yr	
Starick	Mary Ann	OT Assistant		185	2 yr-2012	2012	On Leave	
Stefancin	Theresa	ED Aide for Jordak Elementary		186	2011-Continuing	Cont.	N/A	
Stoops	Carolyn	Psychologist - Chardon		160	2 yr	2013	N/A	
Sweet	Heather	Preschool Aide-Burton Elem		186	Continuing	Cont.	N/A	
Szastak	Michelle	Visually Impaired Teacher		141	1 yr	2012	1 yr	
Terrill	Karen	ED Aide at Fieldstone		186	Continuing	Cont.	N/A	
Timen	Beth	Physical Therapist		120	2 yr-2012	2012	2 yr	
Titus	Dana	Psychologist - Chardon		200	2 yr	2013	N/A	
Tovar	Amanda	Job Training Coordinator		185	2 yr	2013	N/A	
Turcovsky	Elizabeth	MD Teacher - Timmons		185	2 yr	2013	N/A	
Underwood	Denise	racy Coordinator		200	2 yr	2013	N/A	

Last Name	First Name	Position	Supp	# of days	2011-2012 Contract	Cont Exp	Recommendation	Any Changes in Position/Location?
Vondracek	Christina	MD Teacher-Lindsay Elem		185	2 yr	2013	N/A	
Waldbauer	Wally	Director of Special Services		90	1 yr - Reduced to 90 days	2012	1 yr	
Wargo	Michele	Gifted Coordinator		220	2 yr	2013	N/A	
Warnick	Carolyn	Psychologist -Kenston		200	2 yr	2013	N/A	
Watson	Lindsay	Physical Therapist		120	2 yr	2013	N/A	
Weber	Donna	Visually Impaired Services Technician		181	1 yr	2012	1 yr	
Weber	Gail	ED Educational Assistant at Newbury		186	1 yr	2012	2 yr	
Weber	Nicole	MD Intervention Specialist - Cardinal HS		185	1yr	2012	2 yr	
Weizer	Sabine	ED Educational Asst.-Cardinal Intermediate		186	Continuing	Cont.	N/A	
Welch	Patricia	Preschool Itinerant Teacher - Cardinal		185	2 yr-2012	2012	2 yr	
Wiesner	Civia	Speech Therapist-Berkshire		185	2 yr	2013	N/A	
Williams	Laura	DH Teacher-West Geauga	6925	185	Continuing	Cont.	N/A	
Williams	Rosemary	Part-time Preschool Educational Asst. at Gardiner		186	1 yr	2012	Non-Renew	
Yanesh	Mary Ann	MD 1-1 Aide at Lindsay Elementary		186	Continuing	Cont.	N/A	
<b>Substitutes</b>								
Cataline	Irene	Sub Educational Asst. in various positions					Non-Renew	
Connell	Bryan	Sub ED Educational Asst./ L-T at ACC					Non-Renew	
Dunasky	Karen	Sub Educational Asst./Teacher in various positions					Non-Renew	
Fugedy	Darlene	Sub Educational Asst./Teacher in various positions					Non-Renew	
Germovsek	Katie	L-T Sub MD Educational Asst. at Lindsay Elem.					Non-Renew	
Jones	Allison	L-T Speech Language Therapist for B. Bush					Non-Renew	
Misconin	Jennifer	Sub Preschool 1:3 Educational Asst. (1/2 day) at Metz					Non-Renew	
Mitchell (Willi)	Marisa	Sub Educational Asst./Teacher in various positions					Non-Renew	
Morvilius	Amber	L-T Sub for Michelle Carr, ED Jordak Int.					Non-Renew	
Nothnagel	Phyllis	Sub Job Coach					Non-Renew	
Rosenthal	Adrienne	Sub ED Educational Aide					Non-Renew	
Sattelmair	Colleen	L-T Sub Preschool Itinerant for K. Liguzinski					Non-Renew	
Skoczen	Sue	L-T Sub Educational Assistant at Kenston MS					Non-Renew	
Weaver	JoAnn	Sub ED Educational Aide for Kenston					Non-Renew	
<b>Independent Contractors</b>								
Abramson	Deb	OT					Non-Renew	
Belew	Dee	Braille Transcriber					Non-Renew	
Geib	Jocelyn	STARS/Preschool Consultant					Non-Renew	
MacKnight	Charlotte	Sub Nurse Aide					Non-Renew	
Mansfield	Dawn	One on One LPN for CA					Non-Renew	
Miller	Alisha	Nurse					Non-Renew	
Nielson	Dawn	Vision Specialist					Non-Renew	
Noeyack	Melissa	LPN for WG					Non-Renew	
Rakes	Barbara	Social Worker					Non-Renew	
Rogge	Wes	Energy Consultant for WG					Non-Renew	
Tvergyak	Judy	OTA					Non-Renew	
Weilacher	Shannon	LPN for LE					Non-Renew	

Last Name	First Name	Position	Supp	# of days	2011-2012 Contract	Cont Exp	Recommendation	Any Changes in Position/Location?
<b>LGCA</b>								
Adams	Kim	Student User Liaison		260		Cont.	N/A	
Borris	Barbara	User Liaison		260		Cont.	N/A	
Erjavec	Shirley	User Liaison		260	2 yr	2013	N/A	
Greaves	John	LGCA Infohio		165		Cont.	N/A	
Klein	John	Technical Support		260		Cont.	N/A	
Mangan	Brian	Communication/Network Specialist		260	Continuing	Cont.	N/A	
Phile	Edna	Student User Liaison		260	Continuing	Cont.	N/A	
Renwick	John	Technical Support		260		Cont.	N/A	
Reynolds	Barbara	LGCA Infohio		70		Cont.	N/A	
Rhoads	Kim	LGCA Liaison		260		Cont.	N/A	
Ruffner	Brian	Assistant Director		260		Cont.	N/A	
Salaciak	Dan	Technical Support		260		Cont.	N/A	
Turk	Jim	Director		260		Cont.	N/A	
Vinborg	Susan	Programmer		160		Cont.	N/A	

REVISED POLICY - VOLUME 28, NO. 2  
REVISED POLICY - VOLUME 29, NO. 1

SECTION 504/ADA  
PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY

Pursuant to Section 504 of the Rehabilitation Act of 1973 and its implementing regulations ("Section 504"), no otherwise qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. The Governing Board does not discriminate in admission or access to, or participation in, in, or treatment of, or employment in, its programs or activities. As such, the Board's policies and practices will not discriminate against employees and students with disabilities, will provide equal opportunity for employment, and will make accessible to qualified individuals with disabilities its facilities, programs, and activities. No discrimination will be knowingly permitted against any individual with a disability on the sole basis of that disability in any of the programs, activities, policies, and/or practices in the Educational Service Center.

As used in this policy and the implementing administrative guidelines, "an individual with a disability" means a person who has, had a record of, or is regarded as having, a physical or mental impairment that substantially limits one or more major life activities. Major life activities are functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, eating, sleeping, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working.

Major life activities also include the operation of a major bodily function, including, but not limited to, functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions.

An impairment that is episodic in nature or in remission is considered a disability if it would substantially limit a major life activity when active.

The determination of whether an impairment substantially limits ~~interferes with a~~ major life activity must be made without regard to the ameliorative effects of mitigating measures such as medication, medical supplies, equipment or appliances, low-vision devices (not including ordinary eyeglasses or contact lenses), prosthetics (including limbs and devices), hearing aids and cochlear implants or other implantable hearing devices, mobility devices, oxygen therapy equipment or supplies, assistive technology, reasonable accommodations or auxiliary aids or services, or learned behavior behavioral or adaptive neurological modifications.

With respect to employment, a qualified person with a disability means a disabled person who, with reasonable accommodation, can perform the essential functions of the job in question.

With respect to public preschool, elementary and secondary educational services, a qualified person with a disability means a disabled person:

- A. who is of an age during which nondisabled persons are provided educational services;
- B. who is of any age during which it is mandatory under Ohio law to provide educational services to disabled persons; or
- C. to whom the State is required to provide a free appropriate public education pursuant to the Individuals with Disabilities Education Improvement Act (IDEIA).

With respect to vocational education services, a qualified person with a disability means a disabled person who meets the academic and technical standards requisite to admission or participation in the vocational program or activity.

The Director of School Improvement is the ~~Center's~~ Section 504 Compliance Officer/ADA Coordinator ("Center Compliance Officer"). The County Compliance Officer is responsible for coordinating the Center's efforts to comply with and fulfill its responsibilities under Section 504 and Title II of the Americans with Disabilities Act ("ADA"). A copy of ~~the~~ Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as amended, including copies of their implementing regulations, may be obtained from the County Compliance Officer. The County Compliance Officer can be reached at:

470 Center St. - Building #2  
Chardon, OH 44024-1098  
440-286-7106

The County Compliance Officer(s) will oversee the investigation of any complaints of discrimination based on disability, which may be filed pursuant to the Board's adopted internal complaint/grievance procedure, and will attempt to resolve such complaints/the grievances.

| The County Compliance Officer(s) will also oversee the training of employees in the Center so that all employees understand their rights and responsibilities under Section 504 and the ADA, and are informed of the Board's policies, administrative guidelines and practices with respect to fully implementing and complying with the requirements of Section 504/ADA.

**Employment Practices**

**Discrimination Prohibited**

In accordance with Section 504/ADA, no qualified individual with a disability shall, on the basis of disability, be subjected to discrimination in employment under any of the Center's programs or activities. Further, the Board will take positive steps to employ and advance in employment qualified individuals with disabilities. The Board will not limit, segregate or classify applicants or employees in any way that adversely affects their opportunities or status because of disability. Additionally, the Board will not participate in any contractual or other relationships that have the effect of subjecting qualified individuals with disabilities who are applicants or employees to discrimination on the basis of disability.

**Reasonable Accommodation**

| The Board will ~~make~~provide reasonable accommodation to the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or employee, unless the accommodation would impose an undue hardship on the operation of the Center's program and/or activities.

**Facilities**

No qualified person with a disability will, because the Center's facilities are inaccessible to or unusable by persons with disabilities, be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity to which Section 504/ADA applies.



For facilities constructed or altered after June 3, 1977, the Center will comply with applicable accessibility standards. For those existing facilities constructed prior to June 3, 1977, The the Center is committed to operating its programs and activities so that they are readily accessible to ~~person~~persons with disabilities. This includes, but is not limited to, providing accommodations to parents with disabilities who desire access to their child's educational program or meetings pertinent thereto. Programs and activities will be designed and scheduled so that the location and nature of the facility or area will not deny a student with a disability the opportunity to participate on the same basis as students without disabilities. The Center will meet its ~~obligation~~ obligations through such means as redesign of equipment, reassignment of classes or other services to accessible buildings, assignment of aides to beneficiaries, alteration of existing facilities and/or construction of new facilities, or any other method that results in making its programs and activities accessible to persons with disabilities. In choosing among available methods for meeting its obligations, the Center will give priority to those methods that serve persons with disabilities in the most integrated setting appropriate.

#### Education

The Board is committed to identifying, evaluating, and providing a free appropriate public education (FAPE) to students within its jurisdiction who are disabled within the definition of Section 504, regardless of the nature or severity of their disabilities. ~~The Board recognizes and acknowledges that students may be disabled and eligible for services under Section 504 even though they do not qualify for or require special education and/or related services pursuant the IDEA. Students eligible for services under the IDEA will be served under existing special education programs.~~

If a student has a physical or mental impairment that significantly limits one or more major life activities, the Board will provide the student with a free appropriate public education. An appropriate education, may include regular or special education and related aids and services to accommodate the unique needs of students with disabilities. For disabled students who are not eligible for specially designed instruction under the IDEIA, the related aids and services (including accommodations/modifications/interventions) they need in order to have their needs met as adequately as the needs of nondisabled students are met, shall be delineated, along with their placement, in a Section 504 Plan (Form 2260.01A F13).~~his/her learning, but does not require specially designed instruction to benefit educationally, the student will be eligible for reasonable, but more than standard, accommodations and/or modifications of the regular classroom or curriculum in order to have the same access to an education as students without disabilities. Such accommodations and/or modifications will be provided pursuant to a Section 504 Accommodation Plan (Form 2260.01A F13). Parents/guardians/custodians ("parents") are invited and encouraged to participate fully in the evaluation process and development of a Section 504 Plan.~~

~~If a student has a physical or mental impairment, but it does not significantly limit his/her learning, the student will not be entitled to a Section 504 Accommodation Plan, but s/he may still be eligible for a "Classroom Accommodation/Checklist" (Form 2260.01A F14).~~

~~Parent(s)/guardian(s)/custodian(s) ("parents") are invited and encouraged to participate fully in the evaluation process. If the parents disagree with the determination made by the Center's professional staff, they may file an internal complaint, request a hearing with an impartial hearing officer, or file a complaint with the Office of Civil Rights.~~

The Board is committed to educating (or providing for the education of) each qualified person with a disability who resides within the Center with persons who are not disabled to the maximum extent appropriate, ~~to the needs of the person with disabilities.~~ Generally, the Center will place a person with a disability in the regular educational environment unless it is demonstrated that the education of the person in the regular environment even with the use of supplementary aids and services cannot be achieved satisfactorily. If the Center places a person in a setting other than the regular educational environment, it shall take into account the proximity of the alternate setting to the person's home.

The Center will provide non-academic extracurricular services and activities in such a manner as is necessary to afford qualified persons with disabilities an equal opportunity for participation in such services and activities. Non-academic and extracurricular services and activities may include counseling services, physical recreational athletics, transportation, health services, recreational activities, special interests groups or clubs sponsored by the Center, referrals to agencies that provide assistance to persons with disabilities, and employment of students. In providing or arranging for the provision of meals and recess periods, and non-academic and extracurricular services and activities, including those listed above, the Center will verify that persons with disabilities participate with persons without disabilities in such services and activities to the maximum extent appropriate.

Notice of the Board's policy on nondiscrimination in employment and education practices and the identity of the Center's ~~Section 504/~~ADA-Compliance Officer will be posted throughout the Center, and published in the Center's recruitment statements or general information publications.

The Board directs the Superintendent to prepare administrative guidelines for facilitating the prompt, fair and appropriate identification, referral, evaluation and placement of students with disabilities in accordance with~~who qualify for accommodations under~~ Section 504.

The Board will provide in-service training and consultation to staff on the education of persons with disabilities, as necessary and appropriate.

~~The Board will adopt utilize a system of procedural safeguards that will provide for the prompt and equitable resolution of complaints alleging violations of Section 504/ADA. Due process rights of students~~ The Board will further establish and implement a system of procedural safeguards in accordance with Section 504, including the right to an impartial due process hearing. ~~disabilities and their parents under Section 504 will be enforced.~~

29 C.F.R. Part 1630

29 U.S.C. 794, Section 504 Rehabilitation Act of 1973, as amended,

34 C.F.R. Part 104

42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended

**REVISED POLICY - VOL. 27, NO. 1, SEPTEMBER 2008**  
**REVISED POLICY - VOLUME 28, NO. 2**

**SCHOOL CALENDAR**

The Governing Board recognizes that the preparation of a calendar for the instructional program of the schools is necessary for orderly educational planning and for the efficient operation of the Educational Service Center.

The Board shall determine annually the total number of days when the schools will be in session for instructional purposes. For purposes of receiving State-school aid, such days shall be no fewer than 182. Furthermore, the Board requires that an observance be scheduled each year on or about Veterans Day to convey the meaning and significance of that day to all students and staff.

Prior to each school year, the Board shall approve the contingency plan the Superintendent prepares for the makeup of ~~lost school days beyond the five (5) days that can be waived~~ at least five (5) full school days. The plan shall be in accordance with the terms of applicable ~~collectively bargained agreements~~ collective bargaining agreements and Ohio law.

A school day may be waived if the closing is due to disease, epidemic, hazardous weather conditions, damage to a school building, utility failure, or inoperability of school buses or other equipment needed for school operations and the number of allowable calamity days has not been exceeded. Any school days lost in excess of the allowable number of calamity days shall be made up in accordance with the approved contingency plan and as provided in Ohio law.

A regularly-scheduled school day that is reduced in length by no more than two (2) hours due to hazardous weather conditions may be counted as a full school day for the purpose of meeting the minimum number of school days.

***If the Board closes school or evacuates any school building due to disease, epidemic, hazardous weather conditions, damage to a school building, utility failure, or inoperability of school buses or other equipment needed for school operations, and the total number of full school days specified in the approved contingency plan is insufficient to enable the Center to meet the required minimum number of school days, the Center may make up such school day(s) in one-half hour (1/2) increments added to other school days. If the Board is able to make up the shortage of hours or days by increasing the length of one or more school days, then it will not be required to actually make up any of the days specified in the approved contingency plan. In no case, however, will the Board fail to make up the total number of days/hours specified in the contingency plan.***

A regularly-scheduled school day that is reduced in length due to a bomb threat, **or any other report of an alleged or impending explosion** may be made up in one-half (1/2) hour increments added to other school days.

***If a regularly scheduled day is reduced in length due to a bomb threat or report of an alleged or impending explosion, and school is also closed or evacuated on a different day due to disease epidemic, hazardous weather conditions, damage to a school building, utility failure, or inoperability of school buses or other equipment needed for school operations, then the provisions set forth in State law regarding the closure of school regarding a bomb threat shall apply as to the bomb threat. Conversely, the applicable provisions set forth in State law shall apply to the closure of schools due to epidemic, hazardous weather conditions, damage to a school building, utility failure, or inoperability of school buses or other equipment needed for school operations.***

Kindergarten students must be in school at least one and one-half (1 1/2) hours per day in order to meet the State's minimum standards.

The school calendar and the number of days of student instruction shall be consistent with the provisions of the ~~collectively bargaining agreements~~collective bargaining agreements between the Center and its employees.

R.C. 3313.602, 3313.48, 3313.62, 3313.63, 3317.01 (B), 3313.482

First Name	Last Name	Address	City	State	Zip	Cert
Andrea	Egan	11365 Spruce Dr	Chesterland	OH	44026	L-T Sub 7-12 Integ. Lang Arts
Raymond	Enricco	5511 Chapel Rd.	Madison	OH	44057	S-T Sub Gen. Educ.
Amber	Morvilius	10199 Girdle Rd.	Middlefield	OH	44062	4 Yr. K-12 Mild/Mod
Margaret	O'Reilly	13648 Chardon Windsor	Chardon	OH	44024	K-12 Mild/Mod, Mod/Int, P-3
Tim	Riley	15959 Tavern Rd.	Burton	OH	44021	S-T Sub Gen. Educ.
Joshua	Schaffer	1733 Hawthorne Dr.	Mayfield Hts	OH	44124	L-T Sub 7-12 Integ. Soc. Stud
Robert	Thorndike	7583 Country Lane	Chagrin Falls	OH	44023	P-12 Music