



**Geauga County Educational Service Center (GCESC)  
Business Advisory Council (BAC) Plan: 2019-2020**

**Mission Statement (Per ORC 3313.84):** The mission of the GCESC Business Advisory Council (BAC) is to foster cooperation among our member schools, businesses, and the communities they serve to make our education system more aware of the local labor market; promote work-based experiences within businesses; and help students prepare for successful learning and employment opportunities.

**2019-2020 Geauga County Educational Service Center Business Advisory Council Members:**

<b>Member</b>	<b>Employer</b>	<b>Industry</b>
Kimm Leininger	Geauga Growth Partnership	Network for Businesses
Dave Patterson	Patterson Farms	Agriculture
John Epprecht	Great Lakes Cheese	Cheese Manufacturer
Becky Oliver	Great Lakes Cheese	Cheese Manufacturer
Serena Cederlund	Tarkett USA, Inc	Flooring
Suzanne Wilson	Kinetico	Water Filtration Systems
Margo Reda	Ohio Means Jobs	Job Center Network
Craig Sernik	Ohio Means Jobs	Job Center Network
Chrystall Thomas	Mercury Plastics	Manufacturing
Juliana Petti	Alliance for Working Together	Job Center Network

**2019-2020 Geauga County Educational Service Center Educator Business Advisory Council Members:**

<b>Member</b>	<b>School Building, District or ESC</b>	<b>Title</b>
Jennifer Felker	Geauga County ESC	Superintendent
John Stoddard	Berkshire School District	Superintendent
Bill Kermavner	Cardinal School District	Superintendent
Jacqueline Hoynes	Newbury School District	Superintendent
Richard Markwardt	West Geauga School District	Superintendent
Tamee Tucker	iSTEM Geauga Early College High School	Chief Academic Officer
Christopher Mitchell	Auburn Career Center	Dir Innovative Programs
Angela Spalsbury	Kent State University – Geauga	Higher Education

## Schedule of Meetings

The Geauga County Business Advisory Council meets on a quarterly basis. The planned meeting dates for the 2019-2020 school year include:

Date 1: August 27, 2019	Date 2: October 22, 2019
Date 3: January 15, 2020	Date 4: March 31, 2020
Date 5: May 19, 2020	

The GCESC BAC meeting schedule will be determined annually at the Business Meeting to be held in July or August of each year. (The BAC will meet at least once per quarter as required by Ohio law.)

**Sunshine Laws:** The GCESC BAC will comply with Ohio's public records and open meetings laws, collectively known as the "Sunshine Laws" as required by law.

### Member Appointments:

- County Superintendent (permanent member) serves as Executive Chair.
- 5 Superintendents and representatives from GCESC Member Districts (permanent members).
- 1 Representative from Geauga Growth Partnership (permanent member).
- 1 Representative from Auburn Career Center (permanent member).
- 1 Representative from Higher Education – Kent State (permanent member).
- At least 8 members from local or regional businesses and industries that represent diversity in the business communities. (staggered terms).
- Additional At-large Members may be added at the discretion of the BAC in multiples of 2 (3 year terms).
- Representative from workforce development. At the discretion of the BAC for 3 year term.
- Voting authority – two members from same entity – 1 vote.

### Roles of the BAC (Per ORC 3313.84):

1. To *advise* local school districts on changes in the economy and job market and the area in which future jobs are most likely available;
2. To *advocate* for the employment skills most critical to business and industry and the development of curriculum to teach these skills;
3. To *aid* and *support* local school districts by offering suggestions for developing a working relationship among businesses, labor organizations, and educators;
4. To *advise* workforce development on how to be responsive to Northeast Ohio job market.

**Appointment & Responsibility of Officers:** Officers for the following offices: Chairperson, Vice-Chairperson, and Secretary shall be appointed by the GCESC Superintendent at the annual BAC Business Meeting in July or August each year. Officers shall be appointed from active Board members and will be appointed for 1 year terms. The responsibilities of each office are as follows:

- Chairperson – Superintendent of County
  - Provide leadership to ensure the committee functions properly
  - Promote full participation during the meetings
  - Ensure that all relevant matters are discussed and that effective decisions are made and implemented
  - Lead and Facilitate each meeting
  
- Vice Chairperson:
  - Assume the responsibilities of the Chairperson in his/her absence
  
- Secretary: Assumed by ESC Representative

**Terms of Service:**

2 Businesses – 1 year

3 Businesses – 2 year

3 Businesses – 3 year

Thereafter all 3 years

The BAC shall avoid potential conflicts of interest when appointing BAC members. The GCESC Superintendent has the right to remove BAC members due to potential conflicts of interest, lack of attendance/participation, lack of cooperative spirit, or any other reason as determined by GCESC in partnership with GGP.

**Amendment of Bylaws:** Bylaws of the GCESC BAC may be amended at any official BAC meeting by a majority vote of BAC members present at the meeting.

**Delineation of Employment Skills:** Explain the process the business advisory council will use to research (either formally or informally) in-demand employment skills and how the council will provide recommendations on those employment skills to the governing board.

1. Project/Initiative/Event Name: Kent State Data Review
  - a. Description: Presentation regarding graduation rates
  - b. Goal/Expected Outcome: Build awareness of student success rates for graduation in post secondary educational options

Action Steps	Responsible Party	Deadline	Resources	Potential Barriers	Result/Metric of Success
<i>What action steps are required to meet the goal or expected outcome?</i>	<i>Who will complete the task?</i>	<i>By when?</i>	<i>What do you need to complete this step? (People, money, tools, etc.)</i>	<i>What could get in the way of this task completion?  How will you overcome these barriers?</i>	<i>What is the desired outcome of this task?  How will you measure success?</i>
Build awareness of student success rates for graduation in post secondary educational options	Kent State – Geauga. Data Review by Dr. Angela Spalsbury	February 20, 2019	Continue engaging stakeholders and presenting updates data ongoing	Commitment and engagement level of all stakeholders	Continue to review statewide data and county levels for student graduation rates in 2 year/4 year state colleges/universities

**Development of a Curriculum to Instill Employment Skills:** Identify goals and develop a comprehensive plan for how employability skills will be taught and reinforced in kindergarten through grade 12. Provide recommendations on how the employment skills identified above will be integrated into and taught through existing curricula and/or the creation of new curricula. This plan should include both classroom instruction, as well as activities, events and programs. Address how existing programs will be sustained and new, innovative programs will be initiated and supported.

1. Project/Initiative/Event Name: State of the Schools
  - a. Description: Building Skills for Tomorrow’s Jobs
  - b. Goal/Expected Outcome: Opportunity to bring business and industry leaders together with our community to network, learn, and collaborate.
2. Project/Initiative/Event Name: Ignite Your Career
  - a. Description: Pathways to Success for Students
  - b. Goal/Expected Outcome: Ignite students’ path toward finding a fulfilling and meaningful career.

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Districts will present initiatives on how employability skills will be taught and reinforced in K-12.	Schools Districts and Geauga Economic Leadership	November 1, 2019	Commitment by all stakeholders to build awareness of current and future initiatives	Continued engagement/ communication and follow through of both schools and business community	Schools will share the latest innovations in education that help support our students as they embark on the career pathways
Ignite Career ideas, shed light on career pathways available through education and training.	Gauga Growth Partnership	March 11, 2019	Commitment by all stakeholders to build awareness of current and future initiatives	Continued engagement/ communication and follow through of both schools and business community	Inspire students to pursue chosen paths and provide tools for choosing a career. Attendance, positive evaluation data, and verbal feedback from students.

**Changes in the Economy, Job Market and Future Job Availability:** Explain how the business advisory council will identify essential data elements to study historical and future changes to the economy and job market. The plan should include recommendations to the governing board on how the district will address these changing needs and what future jobs are likely to be available. Identify resources and partners, both regionally and/or nationally, that will inform the review process.

1. Project/Initiative/Event Name: To be determined in future initiatives
  - a. Description: *(Insert Description)*
  - b. Goal/Expected Outcome: *(Insert Outcome)*

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Utilize Geauga Growth Partnership and their relationships with business community to review trends and needs of jobs needed to fill and training needed in K-12 for employability	Business Advisory Council, Geauga County Educational Service Center, Geauga Growth Partnership	June 2020	County level data and survey information from businesses and schools	Getting surveys completed by partners and commitment by all partners for time and dedication.  Keep BAC involved and informed and target committees to work outside the BAC on initiatives ongoing	Analyze needs for jobs and skill set needed for employability

**Developing Relationships:** Describe the process of how the business advisory council will develop and sustain relationships among the business community, labor organizations and education personnel in the areas it represents. Preparation of our students cannot be accomplished without partnerships between these key stakeholders.

1. Project/Initiative/Event Name: NEOEA Day
  - a. Description: Connect Educators with local businesses
  - b. Goal/Expected Outcome: To increase awareness of industry career opportunities for students and the education needed for these careers

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Make educators aware of industry career opportunities for their students and the education needed for these careers	Geauga Growth Partnership, Ohio Means Jobs	October 11, 2019	Businesses, school bus for transportation, lunch	Commitment needed by teachers, businesses and partners to participate.  Continued communication and awareness of this opportunity.	Educators to learn career opportunities for students and build awareness of opportunities for students for employability